

British Academy Cymru Awards

Rules and Guidelines 2020

British Academy of Film & Television Arts Wales

British Academy Cymru Awards

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A. INTRODUCTION & TIMETABLE

The British Academy Cymru Awards are presented annually to recognise, honour and reward individuals and production teams for outstanding achievement in Wales. The competitive award categories reflect the wealth and diversity of Welsh film and television.

The Academy also honours two individuals with Special awards in recognition of their contribution to the industry. These awards are in the gift of the Academy, they are approved by the BAFTA Cymru Management Committee and ratified by the Board of BAFTA.

2020 AWARDS TIMELINE

Monday 2 March	Entry Site Opens (09.00 GMT)
Thursday 16 April	Payment,entry and video upload Deadline (17.00 GMT)
Friday 15 May	Viewing/Voting site opens for Welsh BAFTA members (Full, Associate and Branch) (10.00)
Tuesday 26 May	Viewing/Voting site closes (17.00)
Friday 29 May	Broadcaster/Distributors entries invited
Wednesday 3 June	Deadline for broadcaster/distributors entries
Monday 22 June	Juries begin
Friday 17 July	Juries finish
Friday 4 September	Nominations announcement
Thursday 24 September	Nominees Party
Sunday 4 October	British Academy Cymru Awards 2020

BAFTA Cymru accepts no responsibility for entrants missing deadlines

B. ELIGIBILITY

Welsh language and English language programmes/films are eligible in every category. Each entry must be a complete programme/film production. Inserts, recut, re-versioned, renamed or repeated productions are not eligible.

1. Programmes must have had their first transmission in the UK between **1 April 2019 and 31 March 2020** on terrestrial, cable, satellite or digital channels, including web based broadcasters who commission content (e.g. Netflix) and meet the criteria on page 5.
2. Feature/Television Film: To be eligible, the film must have a running time exceeding 70 minutes and either:
 - Be exhibited publicly to a paying audience within a commercial cinema in the UK for no fewer than seven days (not including festival screenings). These need not be consecutive days, nor at the same venue.
 - Been screened at a qualifying festival between **1 April 2019 and 31 March 2020**. (A list of approved festivals can be found in Appendix 1 of this document).
 - Been broadcast as per the programme rules above.
 - All films must meet the eligibility criteria on page 5.
3. Short Film: To be eligible, the film must fulfil all of the following requirements:
 - The maximum running time, including end credits, is 40 minutes;
 - Either been screened at a qualifying festival between **1 April 2019 and 31 March 2020** or broadcast in the UK between **1 April 2019 and 31 March 2020** on terrestrial, cable, satellite or digital channels, including web based broadcasters who commission content (e.g. Netflix)
 - All short films must meet the eligibility criteria on page 5.
4. Entries can be submitted directly by broadcasters, producers and individuals. Individuals may enter different episodes/programmes in a series that have already been entered by a broadcaster or production company for craft or performance categories.
5. Programmes may be regional or networked.
6. Entry deadline: **BROADCASTERS Thursday 2 April 2020 (17.00 GMT) / PRODUCTION COMPANIES and INDIVIDUALS Thursday 9 April 2020 (17.00 GMT)**
7. Individual or team entries can be submitted where appropriate for certain categories. You may opt for 'Production Team' where appropriate on the entry form.
8. For team entries, which are subsequently nominated, the teams are required to select one representative for formal acceptance of any award.
9. Individuals may nominate a single episode/programme/film or individual in the Craft or Performance categories, **including self-nomination**.
10. The selection and submission of representative episodes, programmes and films and is the responsibility of the producer or his/her nominee who will take responsibility for the entry.
11. Names submitted on the entry form will go on to become the official nominations published
 - There must be careful consideration of who is proposed for nomination candidates as changes cannot be made once nominations have been announced
 - When supplying names of the candidates for nomination, BAFTA Cymru will only accept names if they are a part of the creative production team. Commissioning editors and executives who work within the broadcaster commissioning teams will not be accepted. All names and roles will be verified by the Cymru Awards team.
12. Full programmes/films must be uploaded at point of entry.
13. Short Films/Films are not eligible if they have been previously entered into the British Academy Cymru Awards.

ELIGIBILITY CRITERIA FOR TELEVISION PRODUCTIONS

All programmes and film entries should satisfy two of the three following criteria:

1. The production company has a substantive business and production base in Wales. A base will be taken to be substantive if it is the usual place of employment of senior executives and personnel involved in the production in question.
2. At least 50% of the programme in question's production budget (excluding the cost of on-screen talent, archive material and copyright costs) was spent in Wales and/or on Welsh production talent (i.e. not on-screen talent).
3. At least 50% of the production talent (i.e. not on-screen talent) must have their home or usual place of employment in Wales. This must cover a minimum of four out of the following nine areas: Director, Producer, Development Executive, Animator, Writer, Editor, Line producer/Production manager, HOD – Art, Sound, Camera, Post Production and Music. (For factual entries, one of these roles may be replaced by Assistant Producer).

ELIGIBILITY CRITERIA FOR FILM (FEATURE/TELEVISION FILM AND SHORT FILM)

All film entries should satisfy two of the three following criteria:

1. The production company has a substantive business and production base in Wales. A base will be taken to be substantive if it is the usual place of employment of senior executives and personnel involved in the production in question.
2. At least 50% of the programme or film in question's production budget (excluding the cost of on-screen talent, archive material and copyright costs) was spent in Wales and/or on Welsh production talent (i.e. not on-screen talent).
3. A film must have significant creative involvement by individuals who are Welsh (refer to Welsh eligibility criteria on page 6).

Films that do not meet the criteria but have a significant Welsh component may be able to enter. Please contact Hannah Raybould (Details on contacts page) should you wish to enter a film which does not meet the above criteria.

The BAFTA Cymru Management Committee and the BAFTA Board of Trustees are the final arbiters on film entries.

ELIGIBILITY CRITERIA FOR INDIVIDUALS: CRAFT & PERFORMANCE CATEGORIES

WELSH INDIVIDUAL

Any Welsh individual is eligible to enter in relation to work that satisfies the above criteria for a **Welsh production, UK production* or International production**** made in the UK.

Individuals are considered Welsh under **one** of the following criteria

- Welsh place of birth
- Residency (currently residing and resident for a minimum of five years when entry was made)
- An individual who has resided in Wales for the majority of their life

***Definition of a UK production:**

Television

The programme should have been initiated and developed in the UK with creative control residing within the UK, and/or a UK broadcaster must have the primary editorial control over the programme.

Film

A film must have significant creative involvement by individuals who are British (UK passport holders or permanently resident in the UK for at least ten years up to and including the eligibility period).

****International Production**

Welsh individuals who have worked on an international production which was made in the UK are eligible. For example, *Game of Thrones*. The craft under consideration must have been completed in the UK.

NON-WELSH INDIVIDUAL

A non-Welsh individual may be considered in the British Academy Cymru Awards as long as the following criteria is met:

- The craft under consideration has been completed in Wales
- The Production meets the Welsh eligibility criteria

Special notes

For categories receiving 12 or more entries there will be 4 nominations and, from those nominations, a winner.

For categories receiving 10 - 11 entries there will be 3 nominations, and from those nominations, a winner.

Should the Film/Television Feature category run with less than 10 entries received we reserve the right to reduce the number of nominations announced for this category only.

If there are fewer than ten entries in a particular category then those entries will not be considered for the 2020 awards, but will be carried over for consideration in 2021.

Feature/Television Film category may be considered with a minimum of six entries. The BAFTA Cymru Management Committee & the BAFTA Film committee are the arbiters on whether the category will proceed if 6-9 entries are received and the number of nominations announced.

BAFTA Cymru reserves the right, in exceptional circumstances, to recognise Special Achievement in a category that fails to meet the required quota. Entries in this category will be considered by a Jury and a Special Achievement may be awarded by the Jury. In such circumstances, no nominations will be published. When a Special Achievement Award is presented, the entries are not eligible to be rolled forward for consideration in the following year but if a Special Achievement is not presented, then all entries in that category may be rolled forward for consideration the following year.

For the avoidance of doubt, broadcasters/production companies/individuals may enter different episodes of the same series in different Craft and Performance categories, but only one episode in each programme category for a named production is permitted.

Multiple entries for the same individual/production team on the same series are not permitted.

In the event of being shortlisted for jury consideration, only the episode/programme submitted via the British Academy Cymru Awards Entry Site will be considered.

ENTRY, SUPPORTING MATERIAL & ENTRY FEES

All entries must be made using the official British Academy Cymru Awards Entry site <https://entry.bafta.org/> and more information about the video specifications can be found on page 9 of this document.

The BAFTA Awards entry website will be open for entries from **09.00 Monday 2 March until 17:00 on Thursday 2 April for Broadcasters** and until **17.00 Thursday 9 April 2019** for **Production Companies and Individuals**.

On the entry website a synopsis (no more than 1000 characters including spaces) will also be requested. ***This should be a short factual synopsis of the episode, the series or film. It should not include any details of other awards won, ratings or media quotes.***

BAFTA reserves the right to edit text that does not meet these criteria.

Supporting material

A promotional image of the programme/film is required for **all entries** and must be uploaded at the point of entry. If nominated, this photo may be used by BAFTA Cymru with press releases and social media channels and should therefore be of high quality and good composition.

Supporting material is also required for the following craft categories;

Production Design

Costume Design

Make Up and Hair

Original Music

Sound

Writer

Further details are listed alongside the craft categories in section D.

Entry fees

There is a fee per entry of £82 plus VAT (£98.40 including VAT) for Production, Craft and Performance categories (**excluding the Breakthrough Award, which is free to enter**)

Payment

- Entry fees are payable via the entry website
- Entry fees **MUST** be received no later than **17.00 Thursday 9 April 2020**

MAKING PROGRAMMES/FILMS AVAILABLE TO VOTERS AND JURORS

Membership Vote (Online vote)

- Entrants must make their programmes available to BAFTA members for review via BAFTA's award viewing and voting website. The content uploaded must be as originally broadcast, without commercial breaks. DVD screeners will not be sent to voters. Entrants should upload the full episode/film (unless otherwise specified)
- The Short Film and Breakthrough categories are not subject to the members vote and will go straight to jury
- The British Academy Cymru Awards Entry site is username and password protected and is only accessible by Voting Members of BAFTA Cymru, who will be able to either stream or download content from the site until **17:00 26 May 2020**. After this date content will only be available to jurors. For further information on the security controls in place to protect streamed and downloaded content, please visit <http://www.bafta.org/privacy.html>

Please note, categories receiving 10 or 11 entries will not be subject to Membership Voting, and all entries will be considered by the jury (see below)

Jury Shortlist

- If shortlisted through the BAFTA Cymru members vote for jury consideration, any Welsh language programme/film must be made available, via the awards viewing and voting site, with English subtitles by **4 June 2020**
- The above is the responsibility of the entrant and BAFTA Cymru is not liable for any costs associated with the subtitling of programmes/films
- BAFTA Cymru will contact the entrant responsible for the entry to request this material. The content uploaded must be as originally broadcast, without commercial breaks. (Unless otherwise specified)
- Every juror signs a confidentiality form to clarify they must not copy or lend the material and that it is for judging purposes only

- Videos must be uploaded via the BAFTA British Academy Cymru Awards Entry Site:
<http://entry.bafta.org>

Correct entry information is the responsibility of the entrant. BAFTA Cymru is not liable for errors in listings that are the result of incorrect information being submitted on the entry form

BAFTA Cymru cannot be held responsible for programmes being entered into incorrect categories

The BAFTA Cymru Management Committee is the arbiter of all eligibility

BAFTA AWARDS ENTRY VIDEO UPLOAD TECHNICAL SPECIFICATIONS

The BAFTA Awards entry site aims to provide the best possible viewing experience for your content. In order to achieve this, we request that you provide a high quality version of your file. Our video specification is below, however if your original best quality video is in another format, we would prefer to receive it with minimum encoding to preserve quality.

	Preferred specification
File format	.mp4 / .mov
Audio codec	Stereo audio (one audio stream with two channels L and R)
Bit rate	15 – 20 mbps (or as high as possible)
Aspect ratio	16:9 (i.e. Full HD: 1920x1080)
File size	Up to 5GB

Please upload your video(s) as soon as possible so any playback issues can be resolved before entries close. After your video has uploaded, please go to the video management page, play the file back, and contact awards@bafta.org if you have any other problems with uploading.

BAFTA Cymru accepts no liability for any file created to the wrong specification and is therefore not available to be viewed in the viewing or voting site. It is the entrant's responsibility to make sure the file is created to the correct format, to check their video once it has transcoded and to confirm the video is associated with the correct entry

C. AWARD CATEGORIES

AWARDS IN THE GIFT OF THE ACADEMY

These awards are presented at the discretion of the BAFTA Cymru Committee; therefore they may not all be presented in any given year.

1. SPECIAL AWARD: SIAN PHILLIPS AWARD

- Presented to a Welsh individual who has made significant contributions in either major feature films or network television programmes

2. SPECIAL AWARD: OUTSTANDING CONTRIBUTION

- For outstanding contribution to film, games or television

PRODUCTION CATEGORIES

3. FEATURE / TELEVISION FILM

Be feature-length (with a running time exceeding 70 minutes) and either:

- Be exhibited publicly to a paying audience within a commercial cinema in the UK for no fewer than seven days (not including festival screenings). These need not be consecutive days, nor at the same venue
- Been screened at a qualifying festival between **1 April 2019 and 31 March 2020**. (A list of approved festivals can be found in Appendix 1 of this document)
- Been broadcast as per the programme rules above and meet the criteria on page 5

Films that do not meet the Welsh criteria (page 5) but have a significant Welsh component may be able to enter. Please contact Hannah Raybould (Details on contacts page) should you wish to enter a film which does not meet the Welsh criteria. The BAFTA Cymru Management Committee & the BAFTA Film committee are the final arbiters on film entries.

4. TELEVISION DRAMA

- For a single drama and comedy drama or an episode of a series, serial or continuing drama, with a minimum running time of 25 minutes
- Single dramas over 70 minutes in duration should be entered into the Feature/Television Film Category

5. NEWS AND CURRENT AFFAIRS

- For an individual news programme in its entirety **or** for a one-off programme or a specified individual programme in a series **or** a strand primarily concerned with unfolding events **or** up to an hour of rolling news coverage of a specific event, shot in studio or on location
- For an individual current affairs programme in its entirety **or** for a one-off programme **or** a specified individual programme in a series demonstrating original journalism of the highest order, aiming to provide revelation, fresh insight and analysis

6. FACTUAL SERIES

- For a series of factual programmes linked through a unified approach, narrative or the thematic development of a subject matter
- Includes documentaries, specialist arts, science and history programmes, cookery, gardening, lifestyle, studio discussions and factual entertainment programmes

- Only one episode of the series may be entered

7. SINGLE DOCUMENTARY

- Presented in Honour of Gwyn Alf Williams
- For one-off documentaries only
- Includes theatrically released feature documentaries or those screened at the BAFTA Cymru qualifying festival (see Appendix 1) and individual stand alone episodes of factual or documentary strands
- Single documentaries are not eligible to enter both the Single Documentary category and the Feature/Television Film Category

8. ENTERTAINMENT PROGRAMME

- For a one-off programme **or** a specified programme in a series shot in studio or on location
- This can include studio based music programmes, general entertainment shows, variety shows, game shows, cultural events, quizzes, panel games, sports review programmes, chat shows stand up comedy, sketch comedy and sitcoms
- Comedy drama programmes are excluded and should be entered in the Television Drama category

9. CHILDREN'S PROGRAMME

- For a one-off programme or a specified programme in a series specifically designed for audiences under the age of 16.

10. SHORT FILM

- For short films including animation of up to 40 minutes in length
- Student entries are permitted in this category
- Entries that are part of a children's series, other television programme/series, feature film or music promotional video are not eligible
- Either screened at a qualifying festival between **1 April 2019 and 31 March 2020** or broadcast in the UK between **1 April 2019 and 31 March 2020** on terrestrial, cable, satellite or digital channels, including web based broadcasters who commission content (e.g. Netflix)
- Short film entries in the Welsh language must be subtitled at point of entry
- Broadcasted single dramas are not eligible to enter the Short Form category

CRAFT CATEGORIES

11. BREAKTHROUGH AWARD

- This category is free to enter
- Presented to a genuinely new practitioner in any part of the below the line production process (therefore not acting or presenting); an emerging professional working in the relevant field for the first time
- The award is designed to recognise those who have made a significant impact in programmes/films that have been broadcast/screened/released between 1 April 2019 and 31 March 2020 (and meet the full entry criteria and rules applicable to all programme/film entries included in these Rules and Guidelines)

Candidates for nomination

- An individual can be considered for one piece of work, or a number of productions, so long as each is transmitted during the eligibility period and demonstrated strong production values in the lead role/craft under consideration
 - A team of up to three can be considered for one piece of work, or a number of productions, so long as it is only one craft under consideration i.e. a team of writers, or a team of make-up designers, who can demonstrate they only work as a creative partnership
 - Candidates who already have a significant number of lead credits in any genre or discipline will not be considered as eligible
 - Candidates must not have been previously entered in this category, either as an individual, or as part of a team
- **Nominees for the British Academy Cymru Awards Breakthrough Award will automatically be considered for the BAFTA Breakthrough Brits initiative subject to nominees meeting the Breakthrough Brits eligibility criteria.**
 - BAFTA will support each selected Breakthrough Brit by working with them to provide a tailored year of support, mentoring and career development. In addition, successful Breakthrough Brits become BAFTA members and receive a year's free access to BAFTA events, screenings and to the member's space in London
 - An entry might comprise one piece of work or a number of productions, each of which must have been transmitted/released during the eligibility period and demonstrate strong production values
 - Individuals working in the area of interactive media development are also eligible. **Entries must be for interactive projects relating to a television programme broadcast by a UK based terrestrial or multi-platform broadcaster and the individual must fit the Welsh criteria.** These projects can be on any platform, including web, mobile and red button. Individuals should have worked on the design, technical or back-end development of the project
 - Entry can be made by producers, directors or the person responsible for a production relative to the nominated practitioner. **Entrants can also 'self-nominate'**
 - Entrants must not have been previously submitted in this category
 - A CV, supporting statement of up to 2,000 characters and a viewing copy of the relevant production/s will need to be uploaded to the entry site. The statement must be based on the individuals work **and not contain personal information**
 - It is important to specify why the person should be considered for this award
 - The written applications and viewing material will be evaluated by a jury of experts who will decide the nominations (four or three) and winner

12. SPECIAL AND VISUAL EFFECTS

This award is for special and/or visual effects and recognises achievement in these crafts.

Colourists may be considered in this category.

Candidates for nomination

Eligibility is limited to those individuals with primary creative responsibility for the effects achieved within the production.

- The proposed candidate put forward should be responsible for the most significant and outstanding effects within the programme, generally the visual effects supervisors, and/or special effects supervisors
- The programme's producer(s) and senior special and visual effects supervisor(s) must be fully consulted in the process of selecting those who should be credited
- VFX and SFX producers, coordinators and executives are not normally eligible unless it can be shown that they are also directly and creatively responsible for the effects achieved
- The full episode must be submitted as broadcast including the title sequence. Time codes relating to the visual / special effect should also be provided

Additional material

The entrant must submit the following at point of entry;

- A supporting statement (no more than 4000 characters including spaces) about the effects achieved within the production. This statement should explain how the key elements of the production were achieved and should be a fair reflection of the production's special / visual effects where applicable
- A short reel may be submitted for circulation to all voters/jurors. This reel should demonstrate how key scenes/effects included within the broadcast of the production were achieved and it should be a fair reflection of all the effects input into the production. The reel may last a maximum of five minutes; 'before and after' footage may be included, there should be no voiceover or talking heads, but factual captions may be used. This reel should be submitted via <http://entry.bafta.org> by the entry deadline. The reel may be representative of the entire series. Where appropriate, different reels may be accepted to represent different craft areas, however the combined maximum should be five minutes

13. COSTUME DESIGN

- For period or contemporary design in any film or programme which contains a significant amount of original design

Additional material

The entrant must submit the following at point of entry;

- A PDF document (no larger than 30MB) containing sketches, designs, ideas, photographs relating to the costume designs. It is the entrant's responsibility to submit materials which they feel best support their entry

The above material should match that of the programme / film submitted

14. EDITING

- For a factual or fiction film, one-off programme or a specified programme in a series

15. DIRECTOR: FICTION

- For the role of director of a film or television drama

16. DIRECTOR: FACTUAL

- For the role of director of any film or programme eligible for the single documentary, feature/television Film or factual series category

17. PHOTOGRAPHY AND LIGHTING: FICTION

- For original lighting on location or in studio in any genre (excluding camera operation)

18. PHOTOGRAPHY: FACTUAL

- Any single camera work in the factual, entertainment and other non-drama genres in a documentary feature, one off programme or a specified programme in a series
- The programme should consist mainly of material shot specifically for the programme
- Where more than one person has been involved in the photography, the producer or person responsible must stipulate which cameraperson is entered and indicate those specific parts of the programme that illustrate the entrant's work

19. PRODUCTION DESIGN

- For any film or programme which contains a significant amount of eligible design

Additional material

The entrant must submit the following;

- A PDF document (no larger than 30MB) containing sketches, designs, ideas, photographs relating to the production designs. It is the entrant's responsibility to submit materials which they feel best support their entry
- The above material should match that of the programme / film submitted

20. MAKE UP AND HAIR

- For period or contemporary design in any film or programme which contains a significant amount of original design
- Prosthetic work will be considered in this category

Additional material

The entrant must submit the following;

- A PDF document (no larger than 30MB) containing sketches, designs, ideas, photographs relating to the make up and hair designs. It is the entrant's responsibility to submit materials which they feel best support their entry
- The above material should match that of the programme/film submitted

21. ORIGINAL MUSIC

- For original composition written specifically for a film or programme in any genre
- A programme/film will be eligible if more than 50% of its music was created specifically as an original composition
- Original songs may contribute to the total amount of original composition

Candidates for nomination

- Eligibility is limited to the composer(s) of the original score, responsible for the conception and execution of the work as a whole
- Where the composer created less than 50% of the original music, additional contributors may be considered
- A non-Welsh composer may enter providing their contribution took place in Wales on a Welsh Production

Additional material

- Cue sheets should be provided for all programmes entered for this award, marked up to indicate which cues were originally composed for the programme and which were not

The above material should match that of the programme/film submitted.

22. SOUND

- For a film, one-off programme or a specified programme in a series
- Where more than one person has been involved in the sound (e.g. in post production) it should be indicated whether an individual or a team (up to a maximum of three people) is being entered
- If the entry is for an individual then the producer or person responsible must stipulate which sound person is entered and indicate those specific parts of the programme that illustrate the entrant's work

Candidates for nomination

The following roles are eligible to enter:

- Sound recordist
- Production sound mixer
- Re-recording mixer / dubbing mixer
- Supervising sound editor
- Sound designer

Assistants are not eligible.

Additional material

The following must be submitted;

- A supporting statement (no more than 4000 characters including spaces). This should detail the work involved and highlight original work for a returning series

The above material should match that of the programme / film submitted

23. WRITER

- For fiction writing in any genre in a one off film or programme, or a specified programme in a series

Additional material

A shooting script will be requested at point of entry, to be used if a programme is included on the jury shortlist. If a shooting script is not available, please contact awards@bafta.org for guidance.

PERFORMANCE CATEGORIES

24. ACTOR

- For film or television drama
- Please indicate on the online entry form the name of the character played by the performer
- As with all categories, only the episode entered will be considered it must therefore best reflect the work of the actor

25. ACTRESS

- For film or television drama

- Please indicate on the online entry form the name of the character played by the performer
- As with all categories, only the episode entered will be considered it must therefore best reflect the work of the actress

26. PRESENTER

- Entries should be for a presenter's work for a specific programme (not a body of work)

Candidate for nomination

Presenters may be listed together as one entry if they always work as presenting partners on a particular show/programme; the final judgement will be made by BAFTA Cymru. Please make it clear at point of entry if co-presenters are to be considered together or separately.

As with all categories, only 1 award will be awarded. If a presenting duo wins they are able to purchase an additional replica award.

Where the minimum number of entries in any category is not reached, BAFTA Cymru, at its discretion, may choose not to present any of the above awards at the British Academy Cymru Awards ceremony, or announce fewer nominations in any category.
THE BAFTA CYMRU MANAGEMENT COMMITTEE IS THE ARBITER OF ALL CATEGORY ELIGIBILITY

D. VOTING PROCESS

The two Special Awards in the gift of the Academy are not open to voting by members at any stage. The majority of categories are decided by Voting Members of BAFTA Cymru and then by juries.

The results of the membership vote, combined with any broadcaster entries will form the shortlist which will go forward for jury consideration. These specialist juries will decide which entries become the three/four nominations and the winners in each category.

Please note, categories receiving 10 or 11 entries, the Short Film Category and Breakthrough Award category will not be subject to the Membership Voting stage and all entries will go straight to jury consideration.

Prior to the first round of voting, all Voting Members are informed of voting rules and must vote or register their abstention. They may vote for up to six programmes/films/individuals per category but may register their abstention from any category where they feel unqualified to vote. The top six go forward for jury consideration.

Voting is conducted online and all voting is authenticated by BAFTA's appointed scrutineers.

Broadcaster Entries

After the membership vote each broadcaster entering the awards has the opportunity to enter an additional programme per category, per channel. Broadcasters are invited to enter from **29 May 2020**.

A broadcaster may only choose to enter an additional programme which has already been entered into the membership vote. A new entry may not be submitted at this stage unless under exceptional circumstances. For further information on entering please contact Maxine Dedominicis (see Contact List).

Juries

The top six entries, as voted for by the membership, are compiled with the broadcaster entries to form the jury shortlist. The juries then decide on the three/four nominations and overall winner in each category.

Each jury comprises of five industry practitioners across a range of broadcasters and independent companies without conflict of interest. Members of the BAFTA Cymru Management Committee will chair each of the Juries. The jury process is authenticated by BAFTA's appointed scrutineers.

All decisions made by BAFTA Cymru and its juries are final and no correspondence will be entered into as to why particular entries were or were not nominated

E. LONGLIST, NOMINATIONS AND WINNERS

- The longlists and nominations for each category will always be listed in alphabetical order
- Nominations will be announced approximately five weeks before the ceremony
- The nominees and subsequent winners' press release is the definitive source of award nominees and winners' information
- Only one British Academy Cymru Award will be given for each award category. Replica awards may be purchased for those named at point of entry within the guidelines noted on the entry site.
- The British Academy Cymru Award or logo may not be reproduced or used in any commercial manner unless prior permission has been obtained from BAFTA Cymru
- The British Academy Cymru Award remains the property of the British Academy of Film and Television Arts Wales and is to remain in the care of the recipient or his/her descendants. Should the Award leave the care of the recipient or his/her descendants, the Academy reserves the right to purchase the British Academy Cymru Award back for a fee of £1. The Award must not be sold on to any third party
- If award winners are not present at the ceremony the citation reader will accept the award on their behalf. No other representative may collect the award or make an acceptance speech on their behalf
- Award winners unable to collect their Award(s) on the night of the ceremony must arrange collection from BAFTA Cymru within 12 months of the ceremony
- Certain companies and individuals directly involved with the winning programme/film in certain categories could be eligible to purchase an additional award. Only companies listed at the point of entry can be considered for an award

F. CLIP USAGE – NOMINATED CONTENT

Clips from nominated programmes will be shown at the British Academy Television Craft Awards ceremony, and these clips may form part of the online broadcast of the ceremony in the UK and around the world.

In the event of your entry being nominated for a BAFTA, you undertake to deliver to the Academy's production company, BAFTA Productions, a clip of 30 seconds and, if you have more than one nomination, you undertake to supply different clips for each nomination to the specified technical standard.

Part of BAFTA's charitable remit is to promote excellence to as large an audience as possible. In order to fulfil this, BAFTA intends to make clips of the nominated programmes available to the public on BAFTA's websites and social media channels.

1. By entering the British Academy Television Craft Awards, you hereby grant to us and the persons authorised by us the non-exclusive right to record, copy, reproduce, broadcast, transmit, communicate to the public, cut and edit the material and perform all or part of the Material for and/or in connection with the production, exploitation, promotion and/or advertising of the Programme, on all forms of internet distribution worldwide, including but not limited to the sponsors websites and the BAFTA websites www.bafta.org, www.youtube.com/BAFTAonline and <http://guru.bafta.org> for non-commercial purposes in the context of the Awards across all forms of television, including VoD and non-theatric worldwide, for one year from 28 April 2019 and all BAFTA's social media channels.

2. You warrant that you are entitled to grant to us the rights referred to above details in Paragraph 1 and that the exercise of such rights will not (a) infringe the copyright or any other personal or property rights of any person or be in breach of any statute or regulation or (b) entitle any person to claim any fee from us or from any of our licensees. You warrant that any persons appearing in the Material have given their consents to enable us to make and exploit the programme in accordance with the above details Paragraph 1.

3. You agree that you will not make any claim against us or our assigns for any further remuneration in respect of the exploitation of the rights set out in Paragraph 1.

H. BAFTA CYMRU LOGOS

G. BAFTA LOGOS

- You may use the BAFTA Cymru logo online, in print and in broadcast once you have received a nomination and signed a BAFTA Cymru permission agreement. All requests for logos should be made via www.bafta.org/media-centre/logos
- The official event logo must be used; use of the mask alone is not permitted
- A summary of guidelines for use:
 - The logo cannot be cropped or altered in any way
 - An exclusion zone (half the height of the BAFTA mask and all the way around the logo) must be observed
 - Example artwork featuring the logo must be supplied for final approval and permission by BAFTA. Please contact Maxine Dedominicis, Awards Coordinator (see contact list)
 - The positive inversion of the mask must be used on light coloured backgrounds; the negative on dark

H. PIRACY

- The Academy takes a very serious view of piracy and will work with broadcasters and production companies to help prevent it
- All BAFTA voting members sign up to a code of conduct setting out their responsibilities regarding piracy. This code is available upon request from Timothy Hughes (see Contact List)

I. CONTACT LIST

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J. Appendix 1 – BAFTA Cymru Qualifying Festivals 2020

All films submitted for the film categories must have been either selected to be screened/accepted in competitions at one of the Academy's qualifying festivals or have had a theatrical release (for at least seven days) between 1 April 2019 - 31 March 2020.

If your film has been screened at a festival that is not included on this list, it may still be accepted at the discretion of the BAFTA Cymru Committee. **Please note this does not apply to Short Films.** For more information, please email maxined@bafta.org

AFI Docs Film Festival (formerly Silverdocs)	November	www.afi.com/afidocs
Abertoir: The National Horror Festival of Wales	November	www.abertoir.co.uk
Angers Premiers Plans	January	www.premiersplans.org
Aspen Shortsfest	April	www.aspenfilm.org
Berlin International Film Festival	February	www.berlinale.de
BFI London Film Festival	October	www.lff.org.uk
Brest European Short Film Festival	November	www.filmcourt.fr
British Independent Film Awards – film nominated	December	www.bifa.org.uk
Bilbao Intl Documentary and Short Film Festival	November	http://zinebi.eus/web/en/
Cambridge Film Festival	September	www.cambridgefilmfestival.org.uk
Cannes International Film Festival	May	www.festival-cannes.com/en
Carmarthen Bay Film Festival	May	www.carmarthenbayfilmfestival.co.uk
Celtic Media Festival	April	www.celticmediafestival.co.uk
Chapter Movie Maker	All Year	http://chaptermoviemaker.blogspot.co.uk
Chicago International Film Festival	October	www.chicagofilmfestival.com
Clermont-Ferrand International Short Film Festival	February	www.clermont-filmfest.com
Cork International Film Festival	November	www.corkfilmfest.org
CPH:DOX	March	https://cphdox.dk/en/
Curtacinema - Rio de Janeiro International Short Film Festival	November	www.curtacinema.com.br
Dokufest (International Documentary and Short Film Festival)	August	https://dokufest.com/2019/
DOK:Leipzig (International Leipzig Documentary and Animated Film Festival)	Oct/Nov	https://www.dok-leipzig.de/en/home
Edinburgh International Film Festival	June	www.edfilmfest.org.uk
Encounters International Short Film Festival	September	www.encounters-festival.org.uk
Flatpack Festival	May	https://flatpackfestival.org.uk
Flickerfest International Australian Short Film Festival	January	www.flickerfest.com.au
Foyle Film Festival	November	www.foylefilmfestival.org
Frameline Film Festival	June	https://www.frameline.org
Ffresh Student Moving Image Festival of Wales	February	www.ffmpeg.com
Glasgow Short Film Festival	March	https://glasgowfilm.org/glasgow-film-festival
Go Short (Netherlands)	April	https://www.goshort.nl/en/

Hamburg International Short Film Festival	June	http://festival.shortfilm.com
Krakov Short Film Festival	October	https://www.krakowfilmfestival.pl/en/
Hot Docs	April/May	www.hotdocs.ca
IDFA (International Documentary Film Festival Amsterdam)	Nov/Dec	www.idfa.nl
IFFR (International Film Festival Rotterdam)	January/February	www.filmfestivalrotterdam.com
Iris Prize Festival	October	www.irisprize.org
Leeds International Film Festival	November	www.leedsfilm.com
Leuven International Short Film Festival	Nov/Dec	http://www.kortfilmfestival.be
Locarno Film Festival	August	www.pardo.ch
Loco London Comedy Film Festival	Spring (TBC)	http://locofilmfestival.com/
London International Documentary Festival	May/June	www.lidf.co.uk
London Short Film Festival	January	http://shortfilms.org.uk
Los Angeles International Short Film Festival	July	www.lashortsfest.com
Norwich Film Festival	November	https://www.norwichfilmfestival.co.uk
Melbourne International Film Festival	July/August	www.melbournefilmfestival.com.au
Molodist International Film Festival	May/June	https://molodist.com/
Oberhausen International Short Film Festival	May	www.kurzfilmtage.de
Open City Documentary Festival	September	https://opencitylondon.com/
Oska Bright Film Festival	October	https://oskabright.org
Palm Springs International ShortFest	June	www.psfilmfest.org
PÖFF Shorts (Black Nights Film Festival)	November	https://2019shorts.poff.ee
Raindance Film Festival	October	www.raindance.co.uk
Rhode Island International Film Festival	August	http://www.film-festival.org
Sheffield Doc/Fest	June	www.sheffdocfest.com
Slamdance	January	www.slamdance.com
Sundance Film Festival	January	www.sundance.org/festival
SXSW Short Film Program	March	http://sxsw.com/film/film_awards
Sydney Film Festival	June	http://www.sff.org.au/
Tampere International Short Film Festival	March	www.tamperefilmfestival.fi
Toronto Worldwide Short Film Festival	June	http://www.tisff.net/
Tribeca Film Festival	April/May	www.tribecafilm.com/festival
UK Jewish Film Festival	November	https://ukjewishfilm.org
Uppsala International Short Film Festival	October	www.shortfilmfestival.com
Underwire Festival (UK)	September	http://www.underwirefestival.com
Venice Film Festival	September	www.labiennale.org/en/cinema
Vienna Shorts	May	https://www.viennashorts.com/nc/en/
Visions Du Réel	April/May	https://www.visionsdureel.ch/en
Wales One World Film Festival	March	www.wowfilmfestival.com

The qualifying festivals list is continually updated and may change without notice