



EE
BRITISH ACADEMY
FILM AWARDS



British Short Film and British Short Animation Rules and Guidelines 2017/18

INTRODUCTION

The British Academy Film Awards are presented annually to recognise, honour and reward individuals for outstanding achievement in film.

These rules and guidelines apply only to the two short film awards, British Short Film and British Short Animation. Rules and guidelines for all other categories are available separately.

TIMETABLE

2017

Monday 2 October	Deadline for submission of entry forms, supporting information and upload of films that have qualified between 1 June 2016 and 2 October 2017 to BAFTA Entry Site at 12:00
Friday 27 October	Deadline for submission of entry forms, supporting information and upload of films that have qualified between 2 October 2017 and 27 October 2017 to BAFTA Entry Site at 12:00
Tuesday 28 November	Longlisted Short Animation entrants notified
Wednesday 29 November	Longlisted Short Film entrants notified
Wednesday 6 December	Deadline for receipt of additional material for longlisted films in both categories [see ENTRY]

2018

Tuesday 9 January	Nominations announcement Opt-in chapter vote for winner opens
Wednesday 14 February	Opt-in chapter vote for winner closes at 18:00
Sunday 18 February	EE British Academy Film Awards

This rulebook was updated on 6 October 2017 following the introduction of a new Short Form category to the Virgin TV British Academy Television Awards.

DISTRIBUTION OF NOMINATED FILMS

BAFTA aims to release a packaged programme of the eight nominated short films that will launch shortly after the 2018 nominations; this could be a theatrical or digital release or both. In return for a six week window of online exclusivity between January and March 2018, followed by a year-long non-exclusive window, each film receives a 5% share of BAFTA's net revenue from downloads plus any fee that BAFTA negotiates from the platform. This approach gives nominated filmmakers the opportunity to have their work seen by a wide audience and additional publicity opportunities to talk about their work. BAFTA is a charity and the revenue it receives will be put back into the learning and new talent programme.

Upon entry, entrants will be asked to confirm that all necessary rights are cleared (or clearable) for theatrical and digital distribution, and that they can offer online and theatrical exclusivity on the film for six weeks between January and March 2018 ("Nominations Exclusivity Period"). If an entrant foresees a potential issue with either granting limited theatrical and digital distribution rights or granting exclusivity during the Nominations Exclusivity Period, as set out above, please contact awards@bafta.org before entering.

ELIGIBILITY

The short film categories are open to films which have significant creative involvement by individuals who are British (UK passport holders or permanently resident in the UK for at least ten years up to and including the eligibility period).

Film must have British individuals credited in the majority of the following areas:

- Director(s)
- Producer(s)
- Writer(s) (if applicable)
- Majority of other Head of Department/key creative roles
- Majority of key cast (live action fiction films only)

If none of the candidates for nomination (Writer, Director or Producer) are British the film will only be eligible in exceptional circumstances.

Films must have been completed between 1 June 2016 and 27 October 2017. No exceptions will be made. The maximum running time, including end credits, is 40 minutes.

Films may be fiction or non-fiction. Entries that are part of a feature film, a music promotional video or an advertisement are not eligible. Previously entered films are not eligible. Films in a language other than English must be submitted with English subtitles.

All rights (including but not limited to music (copyright, master and sync), original source material and performance) must be cleared for commercial theatrical and digital usage (or clearable within a two week period in the event of being longlisted). Entrants will be asked to confirm that all rights have been cleared (and that exclusivity can be granted to BAFTA during the Nominations Exclusivity Period) at longlist stage, and to provide any evidence BAFTA reasonably requires to confirm that such rights are cleared/available. Any film which does not have such rights cleared (or is unable to grant exclusivity during the Nominations Exclusivity Period) will be removed from competition.

Final decisions on eligibility rest with BAFTA's Film Committee or its representatives.

Additional requirement for live action films- qualifying festivals

All films entered into British Short Film must qualify via BAFTA's recognised festivals [See [RECOGNISED FESTIVALS LIST](#)]. The festivals are split into two sections; to qualify, films need to have been accepted into at least one festival from Section A OR at least two festivals from Section B. Entries should be submitted in the first eligibility period in which they qualify. If your film has been screened at a number of festivals not included on this list, it may still be accepted at the discretion of BAFTA's Film Committee.

Any animation meeting the eligibility criteria above may be entered into British Short Animation. Animations **do not** need to have been screened at a qualifying festival.

Other BAFTA Awards ceremonies

BAFTA also presents awards for television (the Virgin British Academy Television Awards and the British Academy Television Craft Awards), for games (the British Academy Games Awards) and awards for work made for children (the British Academy Children's Awards).

Television

Dramas, documentaries and animations with running times of between 3 minutes and 20 minutes may be eligible for both the Short film categories of the EE British Academy Film Awards and the Short Form category of the Virgin TV British Academy Television Awards, but cannot be entered for both. In this case, the first exhibition (anywhere in the world) will be used to define which awards the work should be entered into: films that have been first shown at a film festival should be entered into the Film Awards, programmes that were first shown on television or online should be entered into the Television Awards. However, content which originates from a broadcaster will generally be expected to be entered into the Television Awards regardless of its first exhibition.

Animated short films first shown on television may be accepted for entry for the Film Awards if they have been screened at either a recognised animation festival or a recognised film institution.

Children's

Live action short work that is eligible for the British Academy Children's Awards should be entered for the appropriate category in those awards, rather than the British Short Film category.

Animations that are intended for children can be entered for both the British Short Animation category and any relevant eligible categories for the Children's Awards.

ENTRY

Films may be entered by companies or individuals with a direct association to the film who can give the necessary permissions ('entrant').

Film schools and colleges are advised to submit no more than three films, although, in exceptional circumstances and with prior permission, BAFTA may consider accepting up to two extra films per school.

Entry for British Short Film and British Short Animation is via completion of an online entry form on the BAFTA Awards and Entry Site (<https://entry.bafta.org>).

As part of the entry form, the following materials must also be uploaded to the BAFTA Entry site before the deadline:

- A copy of all credits given on-screen in the film's opening and closing credit rollers and/or cards (in Word, Excel or pdf format)
- The film as a video file, uploaded to BAFTA's awards entry website
- For British Short Film only: proof of acceptance or screening at the requisite number of BAFTA's recognised festivals [see [RECOGNISED FESTIVALS LIST](#)]
- For animations which have received their first public exhibition on television only: proof of acceptance or screening at a recognised animation festival or film institution
- A music cue sheet
- Three high resolution production stills for use in the brochure and online if nominated (optional)

Online entry forms must be completed in full and received, along with all supporting materials by the relevant deadline: Monday 2 October, 12:00 for films that have qualified between 1 June 2016 and 2 October 2017, and Friday 27 October, 12:00, for films that have qualified between 2 October 2017 and 27 October 2017. If the form is not completed in full, BAFTA cannot guarantee the accuracy of credits listed for voting or nomination, or that a film will be accepted as eligible.

Final, exhibited on-screen credits are used to determine the eligibility of candidates for nomination and should be referred to when completing the entry form.

On entering a film, entrants must declare any potential rights problems which (if nominated) might preclude clips from the film being used as part of the Awards broadcast, or from the whole film being theatrically or digitally distributed.

Entrants whose films are longlisted will be contacted by BAFTA on Tuesday 28 November (British Short Animation) or Wednesday 29 November (British Short Film) and asked to submit the following by Wednesday 6 December:

- A beta tape or Digital Cinema Package (DCP) of the film for the jury to view theatrically
- A QuickTime ProRes or HDCAM SR copy of the film for the purpose of digital distribution

No festival or award information, eg. laurels, should be included in either file. For British Short film: the DCP and ProRes must be identical in content to the video that was screened at the qualifying festival.

All films will remain at BAFTA until the judging process is complete. Charges incurred for the delivery or return of DCPs and beta tapes must be covered by entrants; all beta tapes and DCPs (except those of nominated films) will be available for collection after the nominations announcement on Tuesday 9 January.

Films withdrawn after the entry deadline (Friday 27 October) cannot be entered in any subsequent year.

BAFTA accepts no responsibility for entrants missing deadlines or for films being entered into incorrect categories
BAFTA is not liable for errors in listings that are the result of incorrect information being submitted on the entry form

VOTING

The longlist for the British Short Film category is decided by a longlisting group (any BAFTA film voter can opt in to the group). The nominations for British Short Film are decided by a jury. The longlist and nominations for British Short Animation are decided by a jury. Winners for both categories will be decided by the Shorts chapter (any BAFTA film voter can opt in to the chapter).

The films will be made available on BAFTA's viewing and voting site for BAFTA members and jurors to view (via stream or download). By submitting a film, the filmmaker agrees that BAFTA has the right to make the film available to BAFTA members and jurors (for voting purposes only).

No campaigning of any kind is permitted in either short film category.

NOMINATIONS AND WINNERS

Five films will be nominated for British Short Film and three for British Short Animation. BAFTA may choose not to present either award or to present fewer nominations.

A maximum of four individuals may be credited as candidates for nomination (the individual nominees if the film is nominated). Eligibility for candidates for nomination is limited to the director(s), writer(s) and producer(s); if there are more than four people credited in these roles, the individuals with the greatest creative contribution should be listed.

The nominations for each category will always be listed in alphabetical order by film title. The winners' press release and list is the definitive source of award winners information.

All individual named nominees will receive a certificate of nomination. All individuals named as award winners will receive a BAFTA award and a winner's certificate.

The award may not be reproduced or used in any commercial manner unless prior permission has been obtained from BAFTA. The BAFTA award remains the property of the British Academy of Film and Television Arts, to remain in the care of the recipient or his/her descendants. Should the award leave the care of the recipient or his/her descendants, BAFTA reserves the right to purchase the award back for a fee of £1. The award must not be sold on to any third party.

Award winners unable to collect their BAFTA award(s) on the night of the ceremony must arrange collection from BAFTA within 12 months of the ceremony.

BAFTA does not issue replicas of the award; in light of this fact, production companies of winning films may purchase a duplicate winner certificate so that they can have a record of their involvement in a winning film.

Only films which receive nominations or win may refer to BAFTA in advertising and publicity materials. A film that is longlisted may not identify itself as a "longlisted for a BAFTA Award" or a "BAFTA longlist film".

All decisions made by BAFTA and its juries are final and no correspondence will be entered into as to why particular entries were or were not nominated

CLIP USAGE

Clips from nominated films will be shown at the EE British Academy Film Awards ceremony and these clips may form part of the television and online broadcast of the ceremony in the UK and around the world.

BAFTA commits that it will not select any clip which could be construed as a 'spoiler' for any viewer who has not yet seen the film, but otherwise requires the freedom to select suitable clips to illustrate the craft or the individual nominated and to complement the clips selected for the other nominated films/individuals.

Part of BAFTA's charitable remit is to promote excellence to as large an audience as possible. In order to fulfil this, BAFTA intends to make clips of the nominated films available to the public on BAFTA's websites and social media channels.

Owners of nominated films are obligated to submit to BAFTA a copy of the film in Digibeta format, no later than five days following the nominations announcement on Tuesday 9 January, if they have not already. BAFTA and/or their production company will maintain such tapes under tight security and return them immediately following the ceremony broadcast.

BAFTA will send the entrant a clip licence to sign to confirm which clips are to be used and where.

By entering a film for consideration, the film's owners are deemed to have conveyed to BAFTA the right to choose excerpts from the film at BAFTA's sole discretion for incorporation into the worldwide television broadcast of the ceremony and on the BAFTA website and associated websites (including, but not limited to, www.bafta.org/awards, www.youtube.com/BAFTAonline and www.facebook.com/BAFTA) for non-commercial purposes in the context of the Awards for one year from February 2018.

Upon entering a film via <https://entry.bafta.org/> for EE British Academy Film Awards consideration, the entrant will be asked to confirm the following:

- o That he/she has the authority, on behalf of the film and filmmakers, to agree to grant the above licence;
- o That he/she agrees to grant the above licence.

If you foresee any problems with the granting of this licence, please contact Imogen Faris before entering the film [See [CONTACTS](#)].

BAFTA LOGOS

All requests for logos should be made via www.bafta.org/media-centre/logos

Entrants may use the 'EE British Academy Film Awards', 'BAFTA Nominee' or 'BAFTA Winner' logos online, in print and in broadcasts only once a film has been nominated for or won an award.

Logos are available from BAFTA before the nominations announcement for advance artwork preparation, but may only be used if the film receives a nomination or wins an award.

Cropping or altering the artwork in any way is prohibited.

Each instance of logo use must be approved by BAFTA, with proofs of the logos in situ provided by email.

Contact Nick Williams for all logo enquiries [See [CONTACTS](#)].

RECOGNISED FESTIVALS LIST

All films submitted into the British Short Film category must have been accepted into:

- At least one festival from Section A or;
- At least two festivals from Section B

If your film has been screened at a number of festivals not included on this list, it may still be accepted at the discretion of BAFTA's Film Committee.

For more information, please email awards@bafta.org.

Section A

AFI Docs Film Festival (formerly Silverdocs)	June	www.afi.com/afidocs
Amsterdam International Documentary Film Festival	Nov/Dec	www.idfa.nl
Angers Premiers Plans	Jan	www.premiersplans.org
BAFTA Cymru – film nominated	Sep	http://bafta.org/wales
BAFTA Scotland – film nominated	Nov	http://bafta.org/scotland
Berlin International Film Festival	Feb	www.berlinale.de
BFI Flare (London LGBT Film Festival)	Mar	www.bfi.org.uk/flare
BFI London Film Festival	Oct	www.bfi.org.uk/lff
British Independent Film Awards – film nominated	Dec	www.bifa.org.uk
Cannes Film Festival (in competition for the Palme d'Or du court métrage or Cinéfondation prize)	May	www.festival-cannes.org
Chicago International Film Festival	Oct	www.chicagofilmfestival.com
Cork International Film Festival	Nov	www.corkfilmfest.org
Edinburgh International Film Festival	June	www.edfilmfest.org.uk
Foyle Film Festival	Nov	www.foylefilmfestival.org
Göteborg International Film Festival	Feb	www.giff.se
Hot Docs Canadian Intl Documentary Festival	Apr/May	www.hotdocs.ca
Iris Prize Best British Short Film nominee	Nov	www.irisprize.org
Leeds International Film Festival	Nov	www.leedsfilm.com
Locarno Film Festival	Aug	www.pardo.ch
London International Documentary Festival	May/June	www.lidf.co.uk
Melbourne International Film Festival	Jul/Aug	http://miff.com.au
Molodist International Film Festival	Oct	http://46.molodist.kiev.ua/
Raindance Film Festival	Oct	www.raindance.co.uk
Rotterdam International Film Festival	Feb	https://iffr.com/en
Sheffield Doc/Fest	June	www.sheffdocfest.com
Slamdance	Jan	www.slamdance.com

Sundance Film Festival	Jan	www.sundance.org/festival
Sydney Film Festival	June	http://sff.org.au
Telluride Film Festival	Sep	www.telluridefilmfestival.org
Toronto International Film Festival	Sep	www.tiff.net/tiff/
Tribeca Film Festival	Apr/May	www.tribecafilm.com/festival
Venice Film Festival	Sep	www.labiennale.org/en/cinema

Section B

Aesthetica Short Film Festival	Nov	www.asff.co.uk
Aspen Shortsfest	Apr	www.aspenfilm.org
Bilbao Intl Documentary and Short Film Festival	Nov	www.zinebi.com
Brest European Short Film Festival	Nov	www.filmcourt.fr
Cambridge Film Festival	Sep	www.cambridgefilmfestival.org.uk
Clermont-Ferrand International Short Film Festival	Feb	www.clermont-filmfest.com
Creative England Funded	N/A	www.creativeengland.co.uk
Encounters Short Film and Animation Festival	Nov	www.encounters-festival.org.uk
Film London – London Calling Funded	N/A	http://filmlondon.org.uk/londoncalling
Flickerfest International Australian Short Film Festival	Jan	www.flickerfest.com.au
Glasgow Short Film Festival	Mar	www.glasgowfilm.org/gsff
Go Short (Netherlands)	Apr	www.goshort.nl
Hamburg International Short Film Festival	Jun	http://festival.shortfilm.com
Leuven International Short Film Festival	Dec	www.kortfilmfestival.be
London Short Film Festival	Jan	http://shortfilms.org.uk
Los Angeles International Short Film Festival	July	www.lashortsfest.com
Oberhausen International Short Film Festival	May	www.kurzfilmtage.de
Palm Springs International ShortFest	Jun	www.psfilmfest.org
Rhode Island International Film Festival	Aug	www.film-festival.org
Rio de Janeiro International Short Film Festival	Nov	www.curtacinema.com.br
Sleepwalkers International Short Film Festival	Nov	http://www.swff.ee/en
SXSW Short Film Program	Mar	https://www.sxsw.com/festivals/film
Tampere International Short Film Festival	Mar	www.tamperefilmfestival.fi
Underwire Festival (UK)	Nov	www.underwirefestival.com
Uppsala International Short Film Festival	Oct	www.shortfilmfestival.com
Winterthur International Short Film Festival	Nov	http://www.kurzfilmtage.ch

CONTACTS

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Logos/permission agreements

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