

# British Academy Cymru Awards

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Rules and Guidelines 2021

# British Academy of Film & Television Arts Wales

## British Academy Cymru Awards

### Rules and Guidelines 2021

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## A. INTRODUCTION

The British Academy Cymru Awards are presented annually to recognise, honour and reward individuals and production teams for outstanding achievement in Wales. The competitive award categories reflect the wealth and diversity of Welsh film and television.

The Academy also honours two individuals with Special awards in recognition of their contribution to the industry. These awards are in the gift of the Academy, they are approved by the BAFTA Cymru Management Committee and ratified by the Board of BAFTA.

## TIMETABLE

<b>Monday 1 March</b>	Entries can be submitted via <a href="https://entry.bafta.org">entry.bafta.org</a>
<b>Thursday 1 April</b>	Broadcaster entry and video upload deadline (17.00 GMT)
<b>Thursday 8 April</b>	Production Company/Individual entry, video upload and payment deadline (17:00 GMT)
<b>Friday 14 May</b>	Viewing/Voting site opens for Welsh BAFTA members (Full, Associate and Branch) (10.00 GMT)
<b>Tuesday 25 May</b>	Viewing/Voting site closes (17.00 GMT)
<b>Friday 28 May</b>	Broadcaster/Distributors entries invited
<b>Thursday 3 June</b>	Deadline for broadcaster/distributors entries (17.00 GMT)
<b>Thursday 1 July –Friday 23 July</b>	Jury deliberations
<b>Tuesday 7 September</b>	Nominations announcement
<b>October TBC</b>	British Academy Cymru Awards 2021

**BAFTA Cymru accepts no responsibility for entrants missing deadlines**

## B. ELIGIBILITY AND CANDIDATE FOR NOMINATION

Welsh language and English language programmes/films are eligible in every category. Each entry must be a complete programme/film production. Inserts, recut, re-versioned, renamed or repeated productions are not eligible.

1. Programmes must have had their first transmission in the UK between **1 April 2020 and 31 March 2021** on terrestrial, cable, satellite or digital channels, including web based broadcasters who commission content (e.g. Amazon, Netflix, YouTube) and meet the criteria on page 5.
2. Feature/Television Film: To be eligible, the film must have a running time exceeding 70 minutes and either:
  - Be exhibited publicly to a paying audience within a commercial cinema in the UK for no fewer than seven days (not including festival screenings). These need not be consecutive days, nor at the same venue.
  - Been screened at a qualifying festival between **1 April 2020 and 31 March 2021**. (A list of approved festivals can be found in Appendix 1 of this document).
  - Been broadcast as per the programme rules above.
  - All films must meet the eligibility criteria on page 5.
  - Films can also enter if the qualifying festival has been postponed, moved online or cancelled due to the pandemic caused by COVID-19. Entrants will be asked for proof of acceptance at a qualifying festival; this includes where a qualifying festival has been impacted by COVID-19.
  - Films whose confirmed theatrical release date (as determined by FDA) has been changed to a release on approved VOD platform because of the impact of COVID will be eligible if they release during the eligibility period. All titles qualifying via release on an approved commercial VOD platform must be available for a minimum of 7 days to UK audiences during the eligibility period. The approved list of streamers is available on request – please email [awards@bafta.org](mailto:awards@bafta.org)
3. Short Film: To be eligible, the film must fulfil all of the following requirements:
  - The maximum running time, including end credits, is 40 minutes;
  - Either been screened at a qualifying festival between **1 April 2020 and 31 March 2021** or broadcast in the UK between **1 April 2020 and 31 March 2021** on terrestrial, cable, satellite or digital channels, including web based broadcasters who commission content (e.g. Netflix)
  - All short films must meet the eligibility criteria on page 5.
  - Short films can also enter if the qualifying festival has been postponed, moved online or cancelled due to the pandemic caused by COVID-19. Entrants will be asked for proof of acceptance at a qualifying festival; this includes where a qualifying festival has been impacted by COVID-19.
4. Entries can be submitted directly by broadcasters, producers and individuals. Individuals may enter different episodes/programmes in a series that have already been entered by a broadcaster or production company for craft or performance categories.
5. Programmes may be regional or networked.
6. Entry deadline: **BROADCASTERS Thursday 1 April 2021 (17.00 GMT) / PRODUCTION COMPANIES and INDIVIDUALS Thursday 8 April 2021 (17.00 GMT)**
7. Individual or team entries can be submitted where appropriate for certain categories. You may opt for 'Production Team' where appropriate on the entry form.
8. Production Team representatives are limited to up to four names. The names submitted must be those that have made the most creative contribution to the programme. These individuals must have worked on the series that has been submitted for consideration. When supplying names of the candidates for nomination, BAFTA will only accept names if they are part of the creative production team. For scripted pieces, we will only accept writer, director and producer.

9. For team entries, which are subsequently nominated, the teams are required to select one representative for formal acceptance of any award. Only one award will be presented with up to a further three available to purchase.
10. Individuals may nominate a single episode/programme/film or individual in the Craft or Performance categories, **including self-nomination**.
11. The selection and submission of representative episodes, programmes and films and is the responsibility of the producer or his/her nominee who will take responsibility for the entry.
12. Names submitted on the entry form will go on to become the official nominations published
  - o There must be careful consideration of who is proposed for nomination candidates as changes cannot be made once nominations have been announced
  - o When supplying names of the candidates for nomination, BAFTA Cymru will only accept names if they are a part of the creative production team. Commissioning editors and executives who work within the broadcaster commissioning teams will not be accepted. All names and roles will be verified by the Cymru Awards team.
  - o Where production team has been selected, please note on all official material 'production team' will be stated and not the individual names listed on the entry form.
13. Full programmes/films must be uploaded at point of entry.
14. Short Films/Films are not eligible if they have been previously entered into the British Academy Cymru Awards.

#### **ELIGIBILITY CRITERIA FOR TELEVISION PRODUCTIONS**

All programmes and film entries should satisfy two of the three following criteria:

1. The production company has a substantive business and production base in Wales. A base will be taken to be substantive if it is the usual place of employment of senior executives and personnel involved in the production in question.
2. At least 50% of the programme in question's production budget (excluding the cost of on-screen talent, archive material and copyright costs) was spent in Wales and/or on Welsh production talent (i.e. not on-screen talent).
3. At least 50% of the production talent (i.e. not on-screen talent) must have their home or usual place of employment in Wales. This must cover a minimum of four out of the following nine areas: Director, Producer, Development Executive, Animator, Writer, Editor, Line producer/Production manager, HOD – Art, Sound, Camera, Post Production and Music. (For factual entries, one of these roles may be replaced by Assistant Producer).

#### **ELIGIBILITY CRITERIA FOR FILM (FEATURE/TELEVISION FILM AND SHORT FILM)**

All film entries should satisfy two of the three following criteria:

1. The production company has a substantive business and production base in Wales. A base will be taken to be substantive if it is the usual place of employment of senior executives and personnel involved in the production in question.
2. At least 50% of the programme or film in question's production budget (excluding the cost of on-screen talent, archive material and copyright costs) was spent in Wales and/or on Welsh production talent (i.e. not on-screen talent).
3. A film must have significant creative involvement by individuals who are Welsh (refer to Welsh eligibility criteria on page 6).

Films that do not meet the criteria but have a significant Welsh component may be able to enter. Please contact Maxine Dedominicis (Details on contacts page) should you wish to enter a film which does not meet the above criteria.

The BAFTA Cymru Management Committee and the BAFTA Board of Trustees are the final arbiters on film entries.

## **ELIGIBILITY CRITERIA FOR INDIVIDUALS: CRAFT & PERFORMANCE CATEGORIES**

### **WELSH INDIVIDUAL**

Any Welsh individual is eligible to enter in relation to work that satisfies the above criteria for a **Welsh production, UK production\* or International production\*\***.

Individuals are considered Welsh under **one** of the following criteria

- Welsh place of birth
- Residency (currently residing and resident for a minimum of five years when entry was made)
- Identifies as Welsh having spent a considerable amount of time here, this could include formative years. (Entrants will be asked for further information at point of entry)

Entrants who don't fit the above criteria but consider themselves Welsh may still be able to enter. Please contact Maxine Dedominicis (details on contact page). The BAFTA Cymru Management Committee are the final arbiters on entries.

### **\*Definition of a UK production:**

#### Television

The programme should have been initiated and developed in the UK with creative control residing within the UK, and/or a UK broadcaster must have the primary editorial control over the programme.

#### Film

A film must have significant creative involvement by individuals who are British (UK passport holders or permanently residing in the UK for at least six years up to and including the eligibility period).

### **\*\*International Production**

Where a programme falls outside of the Welsh/UK eligibility, it is considered an international programme. Welsh individuals are eligible for craft & performance categories and the craft /performance under consideration could have been completed in the UK or outside the UK.

### **NON-WELSH INDIVIDUAL**

A non-Welsh individual may be considered in the British Academy Cymru Awards as long as the following criteria is met:

- The majority of the craft under consideration has been completed in Wales
- The Production meets the Welsh eligibility criteria

### **Special notes**

**For categories receiving 12 or more entries there will be 4 nominations and a winner.**

**For categories receiving 10 - 11 entries there will be 3 nominations and a winner.**

**Should the Film/Television Feature category run with less than 10 entries received we reserve the right to reduce the number of nominations announced for this category only.**

If there are fewer than ten entries in a particular category then those entries will not be considered for the 2021 awards, but will be carried over for consideration in 2022.

Feature/Television Film category may be considered with a minimum of six entries. The BAFTA Cymru Management Committee & the BAFTA Film committee are the arbiters on whether the category will proceed if 6-9 entries are received and the number of nominations announced.

BAFTA Cymru reserves the right, in exceptional circumstances, to recognise Special Achievement in a category that fails to meet the required quota. Entries in this category will be considered by a Jury and a Special Achievement may be awarded by the Jury. In such circumstances, no nominations will be published. When a Special Achievement Award is presented, the entries are not eligible to be rolled forward for consideration in the following year but if a Special Achievement is not presented, then all entries in that category may be rolled forward for consideration the following year.

*For the avoidance of doubt, broadcasters/production companies/individuals may enter different episodes of the same series in different Craft and Performance categories, but only one episode in each programme category for a named production is permitted.*

Multiple entries for the same individual/production team on the same series are not permitted.

In the event of being shortlisted for jury consideration, only the episode/programme submitted via the British Academy Cymru Awards Entry Site will be considered.

## **APPEALS**

Any programmes or proposed candidates for nomination who fall outside of these rules will not be accepted without a formal appeal. Detail of the candidates' creative contribution will be required in the **Appeals** section on the entry form. Appeals should contain short statements from the programme's producer(s), from the individual(s) concerned and from team members working directly with the individual(s) as appropriate. All appeals should be submitted by the entry deadlines; **Thursday 8 April 2021**. No appeals will be accepted after these dates.

## **ENTRY, SUPPORTING MATERIAL & ENTRY FEES**

All entries must be made using the official British Academy Cymru Awards Entry site [entry.bafta.org](http://entry.bafta.org) and more information about the video specifications can be found on page 10 of this document.

The BAFTA Awards entry website will be open for entries from **09.00 Monday 1 March until 17:00 on Thursday 1 April for Broadcasters** and until **17.00 Thursday 8 April 2021** for **Production Companies and Individuals**.

On the entry website a synopsis (no more than 1000 characters including spaces) will also be requested. **This should be a short factual synopsis of the episode, the series or film. It should not include any details of other awards won, ratings or media quotes.**

BAFTA reserves the right to edit text that does not meet these criteria.

### **Supporting material**

- Promotional images of the programme/film are required for **all entries** and must be uploaded at the point of entry. If nominated, the photos may be used by BAFTA Cymru in press releases and on social media channels and therefore images must be high resolution JPEG or TIFF files, and be no smaller than 600px wide.
- A PDF/document containing a full list of credits for the series as a whole including both front and end credits (credits that display at the start and end of the programme). If these are not available, a pdf of the key crew and anyone from the creative production team

and therefore eligible as candidates for nomination (Executive Producers, Producers, Writers, Directors)

- Supporting material is also required for the following craft categories; Production Design, Costume Design, Make Up and Hair, Original Music, Sound and Writer. Further details are listed alongside the craft categories in section D.

### Entry fees

There is a fee per entry of £82 plus VAT (£98.40 including VAT) for Production, Craft and Performance categories (**Breakthrough Award is free to enter**).

### Payment

- Entry fees are payable via the entry website
- Entry fees MUST be received no later than **17.00 Thursday 8 April 2021**

## MAKING PROGRAMMES/FILMS AVAILABLE TO VOTERS AND JURORS

### Membership Vote (Online vote)

- Entrants must make their programmes available to BAFTA members for review via BAFTA's award viewing and voting website. The content uploaded must be as originally broadcast, without commercial breaks. DVD screeners will not be sent to voters. Entrants should upload the full episode/film (unless otherwise specified)
- The Short Film and Breakthrough categories are not subject to the members' vote and will go straight to jury
- The British Academy Cymru Awards Entry site is username and password protected and is only accessible by Voting Members of BAFTA Cymru, who will be able to either stream or download content from the site until **17:00 25 May 2021**. After this date content will only be available to jurors. For further information on the security controls in place to protect streamed and downloaded content, please visit [BAFTA's privacy policy page](#)

Please note, categories receiving 10 or 11 entries will not be subject to Membership Voting, and all entries will be considered by the jury (see below)

### Jury Shortlist

- If shortlisted through the BAFTA Cymru members vote for jury consideration, any Welsh language programme/film must be made available, via the awards viewing and voting site, with English subtitles by **4 June 2021**
- The above is the responsibility of the entrant and BAFTA Cymru is not liable for any costs associated with the subtitling of programmes/films
- BAFTA Cymru will contact the entrant responsible for the entry to request this material. The content uploaded must be as originally broadcast, without commercial breaks. (Unless otherwise specified)
- Every juror signs a confidentiality form to clarify they must not copy or lend the material and that it is for judging purposes only
- Videos must be uploaded via the BAFTA British Academy Cymru Awards Entry Site: <http://entry.bafta.org>

**Correct entry information is the responsibility of the entrant. BAFTA Cymru is not liable for errors in listings that are the result of incorrect information being submitted on the entry form**

**BAFTA Cymru cannot be held responsible for programmes being entered into incorrect categories**

**The BAFTA Cymru Management Committee is the arbiter of all eligibility**



### **C. DIVERSITY AND SUSTAINABILITY**

This year, in certain categories, BAFTA will also require additional paperwork to be submitted in support of the programme adhering to the BFI diversity standards as defined here [bfi.org.uk/diversitystandards](http://bfi.org.uk/diversitystandards).

The Standards are a set of criteria that the BFI devised to ensure that the productions that they fund are working towards increasing diversity and inclusion. The Standards are defined by four categories – On Screen Representation; Training; Diversity of Crew; and Exhibition and Distribution – and under each category there is a list of actions that productions can take to increase diversity and inclusion. As each broadcaster has their own criteria, BAFTA will be applying the BFI categories and entrants will list the work they currently do in these areas, with entrants “self-assessing” by matching their own criteria to the Standards.

For this pilot, qualification will not affect your eligibility. The information gathered will help to define what diversity standards should be applied to the production process for eligibility in the future.

On the entry form you will be asked for examples, across the four categories, where your programme has met the standards, the list provided by the BFI is not definitive and we welcome applications from projects which address under-representation in areas not mentioned in the standards. In addition, you will be asked to detail any diversity inclusion programmes that your company run that are not listed as part of the standards. You will also be asked if your programme is Albert Sustainable. This information will be requested from entries in the following categories: Children’s Programme, Entertainment Programme, Factual Series, Feature / Television Film, News and Current Affairs, Single Documentary and Television Drama.

The intention is to encourage better representation and increased inclusivity across the industry and the supporting information you provide will enable us to define what standards we can apply for future awards.

#### D. BAFTA AWARDS ENTRY VIDEO UPLOAD TECHNICAL SPECIFICATIONS

The BAFTA awards entry site aims to provide the best possible viewing experience for your content. In order to achieve this, the entrant must provide a high quality version of the video file with minimum encoding to preserve quality. No time codes, where possible. Videos with broadcaster or production company idents or logos will not be accepted.

	<b>Preferred specification</b>
<b>File format</b>	.mp4 / .mov
<b>Audio codec</b>	Stereo audio (one audio stream with two channels L and R)
<b>Bit rate</b>	15 – 20 mbps (or as high as possible)
<b>Aspect ratio</b>	16:9 (i.e. Full HD: 1920x1080)
<b>File size</b>	Up to 5GB

Please upload your video(s) as soon as possible so any playback issues can be resolved before entries close. After your video has uploaded, please go to the [video management page](#), play the file back, and contact [awards@bafta.org](mailto:awards@bafta.org) if you have any other problems with uploading.

**BAFTA Cymru accepts no liability for any file created to the wrong specification and is therefore not available to be viewed in the viewing or voting site. It is the entrant's responsibility to make sure the file is created to the correct format, to check their video once it has transcoded and to confirm the video is associated with the correct entry**

## **E. AWARD CATEGORIES**

### **AWARDS IN THE GIFT OF THE ACADEMY**

These awards are presented at the discretion of the BAFTA Cymru Committee; therefore, they may not all be presented in any given year.

#### **1. SPECIAL AWARD: SIAN PHILLIPS AWARD**

- Presented to a Welsh individual who has made significant contributions in either major feature films or network television programmes

#### **2. SPECIAL AWARD: OUTSTANDING CONTRIBUTION**

- For outstanding contribution to film, games or television

### **PRODUCTION CATEGORIES**

#### **3. FEATURE / TELEVISION FILM**

Be feature-length (with a running time exceeding 70 minutes) and either:

- Be exhibited publicly to a paying audience within a commercial cinema in the UK for no fewer than seven days (not including festival screenings). These need not be consecutive days, nor at the same venue
- Been screened at a qualifying festival between **1 April 2020 and 31 March 2021**. (A list of approved festivals can be found in Appendix 1 of this document)
- Been broadcast as per the programme rules above and meet the criteria on page 5

Films can also enter if the qualifying festival has been postponed, moved online or cancelled due to the pandemic caused by COVID-19. Entrants will be asked for proof of acceptance at a qualifying festival; this includes where a qualifying festival has been impacted by COVID-19.

Films whose confirmed theatrical release date (as determined by FDA) has been changed to a release on approved VOD platform because of the impact of COVID will be eligible if they release during the eligibility period. All titles qualifying via release on an approved commercial VOD platform must be available for a minimum of 7 days to UK audiences during the eligibility period. The approved list of streamers is available on request – please email Maxine Dedominicis.

For 2021 Cymru Awards only, if you have had a scheduled release cancelled and are still waiting on a new theatrical/VOD release date you may qualify for consideration. The films will be considered by the BAFTA Cymru Management Committee & the BAFTA Film committee. Please contact Maxine Dedominicis (Details on contacts page).

Films that do not meet the Welsh criteria (page 5) but have a significant Welsh component may be able to enter. Please contact Maxine Dedominicis (Details on contacts page) should you wish to enter a film which does not meet the Welsh criteria. The BAFTA Cymru Management Committee & the BAFTA Film committee are the final arbiters on film entries.

#### **4. TELEVISION DRAMA**

- For a single drama and comedy drama or an episode of a series, serial or continuing drama, with a minimum running time of 25 minutes
- Single dramas over 70 minutes in duration should be entered into the Feature/Television Film Category

## **5. NEWS AND CURRENT AFFAIRS**

- For an individual news programme in its entirety **or** for a one-off programme or a specified individual programme in a series **or** a strand primarily concerned with unfolding events **or** up to an hour of rolling news coverage of a specific event, shot in studio or on location
- For an individual current affairs programme in its entirety **or** for a one-off programme **or** a specified individual programme in a series demonstrating original journalism of the highest order, aiming to provide revelation, fresh insight and analysis

## **6. FACTUAL SERIES**

- For a series of factual programmes linked through a unified approach, narrative or the thematic development of a subject matter
- Includes documentaries, specialist arts, science and history programmes, cookery, gardening, lifestyle, studio discussions and factual entertainment programmes
- Only one episode of the series may be entered

## **7. SINGLE DOCUMENTARY**

- Presented in Honour of Gwyn Alf Williams
- For one-off documentaries only
- Includes theatrically released feature documentaries or those screened at the BAFTA Cymru qualifying festival (see Appendix 1) and individual stand alone episodes of factual or documentary strands
- Single documentaries are not eligible to enter both the Single Documentary category and the Feature/Television Film Category

## **8. ENTERTAINMENT PROGRAMME**

- For a one-off programme **or** a specified programme in a series shot in studio or on location
- This can include studio based music programmes, general entertainment shows, variety shows, game shows, cultural events, quizzes, panel games, sports review programmes, chat shows stand up comedy, sketch comedy and sitcoms
- Comedy drama programmes are excluded and should be entered in the Television Drama category

## **9. CHILDREN'S PROGRAMME**

- For a one-off programme or a specified programme in a series specifically designed for audiences under the age of 16.

## **10. SHORT FILM**

- For short films including animation of up to 40 minutes in length
- Student entries are permitted in this category
- Entries that are part of a children's series, other television programme/series, feature film or music promotional video are not eligible
- Either screened at a qualifying festival between **1 April 2020 and 31 March 2021** or broadcast in the UK between **1 April 2020 and 31 March 2021** on terrestrial, cable, satellite or digital channels, including web based broadcasters who commission content (e.g. Netflix)

- Short film entries in the Welsh language must be subtitled at point of entry
- Broadcasted single dramas are not eligible to enter the Short Form category
- Short films can also enter if the qualifying festival has been postponed, moved online or cancelled due to the pandemic caused by COVID-19. Entrants will be asked for proof of acceptance at a qualifying festival; this includes where a qualifying festival has been impacted by COVID-19.

## CRAFT CATEGORIES

### 11. BREAKTHROUGH AWARD

- This category is free to enter
- Presented to a genuinely new practitioner in any part of the below the line production process (therefore not acting or presenting); an emerging professional working in the relevant field for the first time
- The award is designed to recognise those who have made a significant impact in programmes/films that have been broadcast/screened/released between 1 April 2020 and 31 March 2021 (and meet the full entry criteria and rules applicable to all programme/film entries included in these Rules and Guidelines)

#### Candidates for nomination

- *An individual can be considered for one piece of work, or a number of productions, so long as each is transmitted during the eligibility period and demonstrated strong production values in the lead role/craft under consideration*
- *A team of up to four can be considered for one piece of work, or a number of productions, so long as it is only one craft under consideration i.e. a team of writers, or a team of make-up designers, who can demonstrate they only work as a creative partnership*
- *Candidates who already have a significant number of lead credits in any genre or discipline will not be considered as eligible*
- *Candidates must not have been previously entered in this category, either as an individual, or as part of a team*
- **Nominees for the British Academy Cymru Awards Breakthrough Award will automatically be considered for the BAFTA Breakthrough Brits initiative subject to nominees meeting the Breakthrough Brits eligibility criteria.**
- BAFTA will support each selected Breakthrough Brit by working with them to provide a tailored year of support, mentoring and career development. In addition, successful Breakthrough Brits become BAFTA members and receive a year's free access to BAFTA events, screenings and to the member's space in London
- An entry might comprise one piece of work or a number of productions, each of which must have been transmitted/released during the eligibility period and demonstrate strong production values
- Individuals working in the area of interactive media development are also eligible. **Entries must be for interactive projects relating to a television programme broadcast by a UK based terrestrial or multi-platform broadcaster and the individual must fit the Welsh criteria.** These projects can be on any platform, including web, mobile and red button. Individuals should have worked on the design, technical or back-end development of the project

- Entry can be made by producers, directors or the person responsible for a production relative to the nominated practitioner. **Entrants can also 'self-nominate'**
- Entrants must not have been previously submitted in this category
- A CV, supporting statement of up to 2,000 characters and a viewing copy of the relevant production/s will need to be uploaded to the entry site. The statement must be based on the individuals work **and not contain personal information**
- It is important to specify why the person should be considered for this award, clearly stating their contribution to the programme/project. If applicable, please explain how this role differs from similar roles held in the past
- The written applications and viewing material will be evaluated by a jury of experts who will decide the nominations (four or three) and winner

## **12. COSTUME DESIGN**

- For period or contemporary design in any film or programme which contains a significant amount of original design

### Additional material

The entrant must submit the following at point of entry;

- A PDF document (no larger than 30MB) containing sketches, designs, ideas, photographs relating to the costume designs. It is the entrant's responsibility to submit materials which they feel best support their entry
- The above material should match that of the episode / film submitted

## **13. EDITING**

- For a factual or fiction film, one-off programme or a specified programme in a series

## **14. DIRECTOR: FICTION**

- For the role of director of a film or television drama

## **15. DIRECTOR: FACTUAL**

- For the role of director of any film or programme eligible for the single documentary, feature/television Film or factual series category

## **16. PHOTOGRAPHY AND LIGHTING: FICTION**

- For original lighting on location or in studio in any genre (excluding camera operation)

## **17. PHOTOGRAPHY: FACTUAL**

- Any single camera work in the factual, entertainment and other non-drama genres in a documentary feature, one off programme or a specified programme in a series
- The programme should consist mainly of material shot specifically for the programme
- Where more than one person has been involved in the photography, the producer or person responsible must stipulate which cameraperson is entered and indicate those specific parts of the programme that illustrate the entrant's work

## **18. PRODUCTION DESIGN**

- For any film or programme which contains a significant amount of eligible design

### Additional material

The entrant must submit the following;

- A PDF document (no larger than 30MB) containing sketches, designs, ideas, photographs relating to the production designs. It is the entrant's responsibility to submit materials which they feel best support their entry
- The above material should match that of the episode/ film submitted

### **19. MAKE UP AND HAIR**

- For period or contemporary design in any film or programme which contains a significant amount of original design
- Prosthetic work will be considered in this category

#### Additional material

The entrant must submit the following:

- A PDF document (no larger than 30MB) containing sketches, designs, ideas, photographs relating to the make up and hair designs. It is the entrant's responsibility to submit materials which they feel best support their entry
- The above material should match that of the episode/film submitted

### **20. ORIGINAL MUSIC**

- For original composition written specifically for a film or programme in any genre
- A programme/film will be eligible if more than 50% of its music was created specifically as an original composition
- Original songs may contribute to the total amount of original composition

#### Candidates for nomination

- Eligibility is limited to the composer(s) of the original score, responsible for the conception and execution of the work as a whole
- Where the composer created less than 50% of the original music, additional contributors may be considered
- A non-Welsh composer may enter providing their contribution took place in Wales on a Welsh Production

#### Additional material

- Cue sheets should be provided for all programmes entered for this award, marked up to indicate which cues were originally composed for the programme and which were not
- The above material should match that of the programme/film submitted.

### **21. SOUND**

- For a film, one-off programme or a specified programme in a series
- Where more than one person has been involved in the sound (e.g. in post production) it should be indicated whether an individual or a team (up to a maximum of four people) is being entered
- If the entry is for an individual then the producer or person responsible must stipulate which sound person is entered and indicate those specific parts of the programme that illustrate the entrant's work

#### Candidates for nomination

The following roles are eligible to enter:

- Sound recordist
- Production sound mixer
- Re-recording mixer / dubbing mixer
- Supervising sound editor
- Sound designer

Assistants are not eligible.

#### Additional material

The following must be submitted;

- A supporting statement (no more than 4000 characters including spaces). This should detail the work involved and highlight original work for a returning series

The above material should match that of the programme / film submitted

#### **22. WRITER**

- For fiction writing in any genre in a one off film or programme, or a specified programme in a series

#### Additional material

A shooting script will be requested at point of entry, to be used if a programme is included on the jury shortlist. If a shooting script is not available, please contact [awards@bafta.org](mailto:awards@bafta.org) for guidance.

### **PERFORMANCE CATEGORIES**

#### **23. ACTOR**

- For film or television drama
- Please indicate on the online entry form the name of the character played by the performer
- As with all categories, only the episode entered will be considered it must therefore best reflect the work of the actor

#### **24. ACTRESS**

- For film or television drama
- Please indicate on the online entry form the name of the character played by the performer
- As with all categories, only the episode entered will be considered it must therefore best reflect the work of the actress

#### **25. PRESENTER**

- Entries should be for a presenter's work for a specific programme (not a body of work)

#### Candidate for nomination

Presenters may be listed together as one entry if they always work as presenting partners on a particular show/programme; the final judgement will be made by BAFTA Cymru. Please make it clear at point of entry if co-presenters are to be considered together or separately.

As with all categories, only 1 award will be awarded. If a presenting duo wins they are able to purchase an additional replica award.

**Where the minimum number of entries in any category is not reached, BAFTA Cymru, at its discretion, may choose not to present any of the above awards at the British Academy Cymru Awards ceremony, or announce fewer nominations in any category.**  
**THE BAFTA CYMRU MANAGEMENT COMMITTEE IS THE ARBITER OF ALL CATEGORY ELIGIBILITY**



## F. VOTING PROCESS

The two Special Awards in the gift of the Academy are not open to voting by members at any stage. Nominations and winners of all other awards are decided by Voting members of BAFTA Cymru and juries.

### STAGE ONE: MEMBERSHIP VOTING

Voting is conducted online. Prior to the first round of voting, all voting members are informed of voting rules and must vote or register their abstention. Members may vote for up to six entries per category but may register their abstention from any category where they feel unqualified to vote. The top six in each category go forward for jury consideration. Where there is a tie in the membership vote for the sixth place, then all tied results will go through.

Any category proceeding with fewer than 12 entries will not go to a membership vote, and will instead go straight to jury consideration. Breakthrough Award and Short Film will be judged by jury only.

Voting in Round One is restricted to registered voting members. Voting is conducted online and is authenticated by BAFTA's appointed scrutineers.

### STAGE TWO: BROADCASTER ENTRIES

After the membership vote each broadcaster will have the opportunity to re-enter one entry per category that did not make the jury list through the membership vote.

The broadcaster entry process opens after the membership vote has been confirmed by BAFTA's external auditors. Broadcaster entries will not be accepted in categories that go straight to jury for consideration. Broadcasters will be invited directly on **28 May 2021**.

A broadcaster may only choose to re-enter entries which have already been entered into the membership vote. A new entry may not be submitted at this stage unless under exceptional circumstances. For further information on entering please contact Maxine Dedominicis (see Contact List).

### STAGE THREE: JURIES

The top six as voted for by the membership is combined with the broadcaster entries to form the jury longlist. Jury Chairs are appointed from the current BAFTA Cymru Management Committee. Once a chair is appointed, they work with the Awards team to build the lists of jurors where specific expertise knowledge is needed. The jury decide the three/four nominations and overall winner. A secure online voting system is used that is audited and monitored by our appointed scrutineers.

BAFTA juries should be diverse and representative and for the Cymru Awards the following best practice guidelines will be followed:

These juries will endeavour to incorporate a diversity of voice and thought and:

- Will have seven jurors plus a Chair, however can proceed with a minimum of six jurors
- Will be made up of a majority of experts with significant experience in the relevant discipline, complemented by a number of jurors from other disciplines or genres that represent a broad range of voices
- In order to ensure balance and that the demographic make-up of the jury is as wide as possible, each jury should contain:

- Good representation of gender (50:50) and under-represented ethnicities
- Represent a range of diversity indicators and those from underrepresented groups - including but not limited to age, LGBTQI+, D/deaf & disabled, socioeconomic background and location
- Mix of Welsh and English speakers
- A juror cannot participate in the same jury in two consecutive years
- A chair cannot oversee the same jury in two consecutive years
- A juror must not have any conflicts of interest: jurors must not have any direct connection with any of the longlisted programmes: they cannot have worked on them, have a credit on them or have commissioned them. Any possible conflicts of interest, such as personal and professional connections to the candidates for nomination, must be declared to BAFTA before the meeting takes place. The jury chair and BAFTA Awards Team will determine what constitutes a conflict of interest
- All Jury chairs and jurors must complete bias training prior to the jury meeting, and earlier in the process if possible;
- Jurors and Jury chairs must watch all longlisted titles prior to attending the jury meeting
- Jury meeting will be run as open, safe environments, enabling all jurors to speak and vote, freely; Jury Chairs will hold members accountable to contributing to this approach;
- During jury meetings, voting is via a secure online system developed by BAFTA and automatically relayed to BAFTA's scrutineers; jurors are not aware of final results with this process;
- The list of jurors is not made public until the day of the ceremony, to avoid lobbying. Jurors are asked to keep their involvement confidential until that time, to avoid lobbying, and sign an NDA to ensure that all discussions within the meeting remain confidential

Any questions about the voting process should be directed to [awards@bafta.org](mailto:awards@bafta.org)

**All decisions made by BAFTA Cymru and its juries are final and no correspondence will be entered into as to why particular entries were or were not nominated**

## **G. NOMINATIONS AND WINNERS**

- The nominations for each category will be listed in alphabetical order
- Nominations will be announced approximately five weeks before the ceremony
- The nominees and subsequent winners' press release is the definitive source of award nominees and winners' information
- Only one British Academy Cymru Award will be given for each award category. Three additional replica awards may be purchased for those listed as candidate for nomination at point of entry and are part of the creative production team. Production companies and broadcasters would not be eligible. Requests for additional awards need to be made via the online form at [entry.bafta.org](https://www.bafta.org/entry).
- The British Academy Cymru Award or logo may not be reproduced or used in any commercial manner unless prior permission has been obtained from BAFTA Cymru
- The British Academy Cymru Award remains the property of the British Academy of Film and Television Arts Wales and is to remain in the care of the recipient or his/her descendants. Should the Award leave the care of the recipient or his/her descendants, the Academy reserves the right to purchase the British Academy Cymru Award back for a fee of £1. The Award must not be sold on to any third party
- If award winners are not present at the ceremony the citation reader will accept the award on their behalf. No other representative may collect the award or make an acceptance speech on their behalf
- Award winners unable to collect their Award(s) on the night of the ceremony must arrange collection from BAFTA Cymru within 12 months of the ceremony
- Certain companies and individuals directly involved with the winning programme/film in certain categories could be eligible to purchase an additional award. Only companies listed at the point of entry can be considered for an award

## **H. CLIP USAGE – NOMINATED CONTENT**

Clips from nominated programmes will be shown at the British Academy Cymru Awards ceremony, and these clips may form part of the online broadcast of the ceremony in the UK and around the world.

In the event of the production being nominated for a British Academy Cymru Award you undertake to deliver any clips, stills or other production materials as requested by BAFTA Cymru in the designated format and by any specified deadline.

Part of BAFTA's charitable remit is to promote excellence to as large an audience as possible. In order to fulfil this, BAFTA intends to make clips of the nominated programmes available to the public on BAFTA's websites and social media channels.

Owners of nominated productions may be obligated to submit to BAFTA a copy of the programme/film. BAFTA and/or their production company will maintain such material under tight security.

By entering a programme for consideration, the programme's owners are deemed to have conveyed to BAFTA the right to choose excerpts from the programme at BAFTA Cymru's sole discretion for incorporation into the worldwide television broadcast of the ceremony and on the BAFTA Cymru website and associated websites; including, but not limited to, [bafta.org](https://www.bafta.org), [guru.bafta.org](https://www.guru.bafta.org), [twitter.com/baftacymru](https://twitter.com/baftacymru), [facebook.com/baftacymru](https://facebook.com/baftacymru), [youtube.com/Baftaonline](https://youtube.com/Baftaonline) and [instagram.com/baftacymru](https://instagram.com/baftacymru); for non-commercial purposes in the context of the Awards for one year from October 2021.

Upon entering a programme via [entry.bafta.org](http://entry.bafta.org) for the British Academy Cymru awards consideration, the entrant will be asked to confirm the following:

- That he/she has the authority, on behalf of the programme and programme makers, to agree to grant the above licence
- That he/she agrees to grant the above licence 25 If you foresee any problems with the granting of this license, please contact [awards@bafta.org](mailto:awards@bafta.org) before entering.

## **I. BAFTA CYMRU LOGOS**

- You may use the BAFTA Cymru logo online, in print and in broadcast once you have received a nomination and signed a BAFTA Cymru permission agreement. All requests for logos should be made via [www.bafta.org/media-centre/logos](http://www.bafta.org/media-centre/logos)
- The official event logo must be used; use of the mask alone is not permitted
- A summary of guidelines for use:
  - The logo cannot be cropped or altered in any way
  - An exclusion zone (half the height of the BAFTA mask and all the way around the logo) must be observed
  - Example artwork featuring the logo must be supplied for final approval and permission by BAFTA. Please contact Maxine Dedominicis, Awards Officer (see contact list)
  - The positive inversion of the mask must be used on light coloured backgrounds; the negative on dark

## **J. PIRACY**

- The Academy takes a very serious view of piracy and will work with broadcasters and production companies to help prevent it
- All BAFTA voting members sign up to a code of conduct setting out their responsibilities regarding piracy. This code is available upon request from Emma Price (see Contact List)

## K. CONTACT LIST

<b>Maxine Dedominicis</b> Awards Officer, BAFTA Cymru <a href="mailto:maxined@bafta.org">maxined@bafta.org</a>	General enquiries Entry and rules Voting Procedures Nominees Logo requests
<b>Sonia Dempster</b> Awards & Events Coordinator, BAFTA Cymru <a href="mailto:soniad@bafta.org">soniad@bafta.org</a>	General enquiries Entry and rules Nominees Screenings
<b>Emma Price</b> Membership Coordinator, BAFTA Cymru <a href="mailto:emmap@bafta.org">mailto:emmap@bafta.org</a>	Membership enquiries

British Academy of Film and Television Arts Wales  
Chapter, Market Road, Canton, Cardiff CF5 1QE  
T +44 (0)20 29 223898 W [www.bafta.org/wales](http://www.bafta.org/wales)

## L. Appendix 1 – BAFTA Cymru Qualifying Festivals 2021

All films submitted for the film categories must have been either selected to be screened/accepted in competitions at one of the Academy's qualifying festivals or have had a theatrical release (for at least seven days) between 1 April 2020 - 31 March 2021.

If your film has been screened at a festival that is not included on this list, it may still be accepted at the discretion of the BAFTA Cymru Committee. **Please note this does not apply to Short Films.**

For more information, please email [maxined@bafta.org](mailto:maxined@bafta.org)

**For 2021 only Feature/Short Films can enter if the qualifying festival has been postponed, moved online or cancelled due to the pandemic caused by COVID-19. Entrants will be asked for proof of acceptance at a qualifying festival; this includes where a qualifying festival has been impacted by COVID-19.**

AFI Docs Film Festival (formerly Silverdocs)	November	<a href="http://www.afi.com/afidocs">http://www.afi.com/afidocs</a>
<b>Abertoir: The National Horror Festival of Wales</b>	<b>November</b>	<a href="http://www.abertoir.co.uk">www.abertoir.co.uk</a>
American Black Film Festival	August	<a href="https://www.abff.com/">https://www.abff.com/</a>
Angers Premiers Plans	January	<a href="http://www.premiersplans.org/">http://www.premiersplans.org/</a>
Aspen Shortsfest	April	<a href="http://www.aspenfilm.org/">http://www.aspenfilm.org/</a>
Berlin International Film Festival	February	<a href="http://www.berlinale.de/">http://www.berlinale.de/</a>
BFI Flare (London LGBTQ + Film Festival)	March	<a href="https://www.bfi.org.uk/flare">https://www.bfi.org.uk/flare</a>
BFI London Film Festival	October	<a href="http://www.lff.org.uk">www.lff.org.uk</a>
Bolton Film Festival	October	<a href="https://www.boltonfilmfestival.com/">https://www.boltonfilmfestival.com/</a>
Brest European Short Film Festival	November	<a href="http://www.filmcourt.fr">www.filmcourt.fr</a>
British Independent Film Awards – film nominated	December	<a href="http://www.bifa.org.uk">www.bifa.org.uk</a>
Bilbao Intl Documentary and Short Film Festival	November	<a href="http://zinebi.eus/web/en/">http://zinebi.eus/web/en/</a>
Cambridge Film Festival	September	<a href="http://www.cambridgefilmfestival.org.uk">www.cambridgefilmfestival.org.uk</a>
Camden International Film Festival	October	<a href="https://pointsnorthinstitute.org/ciff/">https://pointsnorthinstitute.org/ciff/</a>
Cannes International Film Festival	May	<a href="http://www.festival-cannes.com/en">www.festival-cannes.com/en</a>
<b>Carmarthen Bay Film Festival</b>	<b>May</b>	<a href="http://www.carmarthenbayfilmfestival.co.uk">www.carmarthenbayfilmfestival.co.uk</a>
<b>Celtic Media Festival</b>	<b>April</b>	<a href="http://www.celticmediafestival.co.uk">www.celticmediafestival.co.uk</a>
<b>Chapter Movie Maker</b>	<b>All Year</b>	<a href="http://chaptermoviemaker.blogspot.co.uk">http://chaptermoviemaker.blogspot.co.uk</a>
Chicago International Film Festival	October	<a href="http://www.chicagofilmfestival.com">www.chicagofilmfestival.com</a>
Clermont-Ferrand International Short Film Festival	February	<a href="http://www.clermont-filmfest.com">www.clermont-filmfest.com</a>
Cork International Film Festival	November	<a href="http://www.corkfilmfest.org">www.corkfilmfest.org</a>
CPH:DOX	March	<a href="https://cphdox.dk/en/">https://cphdox.dk/en/</a>
Curtacinema - Rio de Janeiro International Short Film Festival	November	<a href="http://www.curtacinema.com.br">www.curtacinema.com.br</a>
Dokufest (International Documentary and Short Film Festival)	August	<a href="https://dokufest.com/2019/">https://dokufest.com/2019/</a>
DOK:Leipzig (International Leipzig Documentary and Animated Film Festival)	Oct/Nov	<a href="https://www.dok-leipzig.de/en/home">https://www.dok-leipzig.de/en/home</a>
Edinburgh International Film Festival	June	<a href="http://www.edfilmfest.org.uk">www.edfilmfest.org.uk</a>
Encounters International Short Film Festival	September	<a href="http://www.encounters-festival.org.uk">www.encounters-festival.org.uk</a>
Flatpack Festival	May	<a href="https://flatpackfestival.org.uk">https://flatpackfestival.org.uk</a>
Flickerfest International Australian Short Film Festival	January	<a href="http://www.flickerfest.com.au">www.flickerfest.com.au</a>
Foyle Film Festival	November	<a href="http://www.foylefilmfestival.org">www.foylefilmfestival.org</a>

Frameline Film Festival	June	<a href="https://www.frameline.org">https://www.frameline.org</a>
<b>Fresh Student Moving Image Festival of Wales</b>	<b>February</b>	<a href="http://www.ffresh.com">www.ffresh.com</a>
Glasgow Short Film Festival	March	<a href="https://glasgowfilm.org/glasgow-film-festival">https://glasgowfilm.org/glasgow-film-festival</a>
Go Short (Netherlands)	April	<a href="https://www.goshort.nl/en/">https://www.goshort.nl/en/</a>
Hamburg International Short Film Festival	June	<a href="http://festival.shortfilm.com">http://festival.shortfilm.com</a>
Krakow Short Film Festival	October	<a href="https://www.krakowfilmfestival.pl/en/">https://www.krakowfilmfestival.pl/en/</a>
Hot Docs	April/May	<a href="http://www.hotdocs.ca">www.hotdocs.ca</a>
IDFA (International Documentary Film Festival Amsterdam)	Nov/Dec	<a href="http://www.idfa.nl">www.idfa.nl</a>
IFFR (International Film Festival Rotterdam)	January/February	<a href="http://www.filmfestivalrotterdam.com">www.filmfestivalrotterdam.com</a>
<b>Iris Prize Festival</b>	<b>October</b>	<a href="http://www.irisprize.org">www.irisprize.org</a>
Leeds International Film Festival	November	<a href="http://www.leedsfilm.com">www.leedsfilm.com</a>
Leuven International Short Film Festival	Nov/Dec	<a href="http://www.kortfilmfestival.be">http://www.kortfilmfestival.be</a>
Locarno Film Festival	August	<a href="http://www.pardo.ch">www.pardo.ch</a>
Loco London Comedy Film Festival	Spring (TBC)	<a href="http://locofilmfestival.com/">http://locofilmfestival.com/</a>
London International Documentary Festival	May/June	<a href="http://www.lidf.co.uk">www.lidf.co.uk</a>
London Short Film Festival	January	<a href="http://shortfilms.org.uk">http://shortfilms.org.uk</a>
Los Angeles International Short Film Festival	July	<a href="http://www.lashortsfest.com">www.lashortsfest.com</a>
Melbourne International Film Festival	July/August	<a href="http://www.melbournefilmfestival.com.au">www.melbournefilmfestival.com.au</a>
Molodist International Film Festival	May/June	<a href="https://molodist.com/">https://molodist.com/</a>
New York Film Festival	Sept – Oct	<a href="https://www.filmlinc.org/nyff2020/">https://www.filmlinc.org/nyff2020/</a>
Norwich Film Festival	November	<a href="https://www.norwichfilmfestival.co.uk">https://www.norwichfilmfestival.co.uk</a>
Oberhausen International Short Film Festival	May	<a href="http://www.kurzfilmtage.de">www.kurzfilmtage.de</a>
Outfest Los Angeles LGBTQ Film Festival	Aug – Sept	<a href="https://outfest.org/outfestla2020/">https://outfest.org/outfestla2020/</a>
Open City Documentary Festival	September	<a href="https://opencitylondon.com/">https://opencitylondon.com/</a>
Oska Bright Film Festival	October	<a href="https://oskabright.org">https://oskabright.org</a>
Palm Springs International ShortFest	June	<a href="http://www.psfilmfest.org">www.psfilmfest.org</a>
PÖFF Shorts (Black Nights Film Festival)	November	<a href="https://2019shorts.poff.ee">https://2019shorts.poff.ee</a>
Raindance Film Festival	October	<a href="http://www.raindance.co.uk">www.raindance.co.uk</a>
ReelAbilities Film Festival: New York	Mar -Apr	<a href="https://reelabilities.org/newyork/">https://reelabilities.org/newyork/</a>
Rhode Island International Film Festival	August	<a href="http://www.film-festival.org">http://www.film-festival.org</a>
Sheffield Doc/Fest	June	<a href="http://www.sheffdocfest.com">www.sheffdocfest.com</a>
Slamdance	January	<a href="http://www.slamdance.com">www.slamdance.com</a>
S.O.U.L Fest	August	<a href="https://www.soulfilm.co.uk/">https://www.soulfilm.co.uk/</a>
Sundance Film Festival	January	<a href="http://www.sundance.org/festival">www.sundance.org/festival</a>
SuperFest Disability Film Festival	October	<a href="http://www.superfestfilm.com/">http://www.superfestfilm.com/</a>
SXSW Short Film Program	March	<a href="http://sxsw.com/film/film_awards">http://sxsw.com/film/film_awards</a>
Sydney Film Festival	June	<a href="http://www.sff.org.au/">http://www.sff.org.au/</a>
Tampere International Short Film Festival	March	<a href="http://www.tamperefilmfestival.fi">www.tamperefilmfestival.fi</a>
Telluride Film Festival	Aug - Sep	<a href="https://www.telluridefilmfestival.org/">https://www.telluridefilmfestival.org/</a>
Toronto Worldwide Short Film Festival	June	<a href="http://www.tisff.net/">http://www.tisff.net/</a>
Tribeca Film Festival	April/May	<a href="http://www.tribecafilm.com/festival">www.tribecafilm.com/festival</a>
True/False Film Festival	March	<a href="https://truefalse.org/">https://truefalse.org/</a>
UK Jewish Film Festival	November	<a href="https://ukjewishfilm.org">https://ukjewishfilm.org</a>
Uppsala International Short Film Festival	October	<a href="http://www.shortfilmfestival.com">www.shortfilmfestival.com</a>

Underwire Festival (UK)	September	<a href="http://www.underwirefestival.com">http://www.underwirefestival.com</a>
Venice Film Festival	September	<a href="http://www.labiennale.org/en/cinema">www.labiennale.org/en/cinema</a>
Vienna Shorts	May	<a href="https://www.viennashorts.com/nc/en/">https://www.viennashorts.com/nc/en/</a>
Visions Du Réel	April/May	<a href="https://www.visionsdureel.ch/en">https://www.visionsdureel.ch/en</a>
<b>Wales One World Film Festival</b>	<b>March</b>	<a href="http://www.wowfilmfestival.com">www.wowfilmfestival.com</a>

**The qualifying festivals list is continually updated and may change without notice**