

British Academy Cymru Awards

Rules and Guidelines 2022

British Academy of Film & Television Arts Wales

British Academy Cymru Awards

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A. INTRODUCTION

The British Academy Cymru Awards are presented annually to recognise, honour and reward individuals and production teams for outstanding achievement in Wales. The competitive award categories reflect the wealth and diversity of Welsh film and television.

The Academy also honours two individuals with Special awards in recognition of their contribution to the industry. These awards are in the gift of the Academy, they are approved by the BAFTA Cymru Management Committee and ratified by the Board of BAFTA.

TIMETABLE

Tuesday 1 March	Entries can be submitted via entry.bafta.org
Friday 1 April	Broadcaster entry and video upload deadline (18.00 GMT)
Friday 8 April	Production Company/Individual entry, video upload and payment deadline (18:00 GMT)
Friday 13 May	Viewing/Voting site opens for Welsh BAFTA members (Full, Associate and Branch) (10.00 GMT)
Tuesday 24 May	Viewing/Voting site closes (17.00 GMT)
Friday 27 May	Broadcaster/Distributors entries invited
Wednesday 3 June	Deadline for broadcaster/distributors entries (17.00 GMT)
Monday 4 July – Friday 22 July	Jury deliberations
Wednesday 7 September	Nominations announcement
October TBC	British Academy Cymru Awards 2022

BAFTA Cymru accepts no responsibility for entrants missing deadlines

B. ELIGIBILITY AND CANDIDATE FOR NOMINATION

Welsh language and English language programmes/films are eligible in every category. Each entry must be a complete programme/film production. Inserts, recut, re-versioned, renamed or repeated productions are not eligible.

1. Programmes must have had their first transmission in the UK between **1 April 2021 and 31 March 2022** on terrestrial, cable, satellite or digital channels, including web based broadcasters who commission content (e.g. Amazon, Netflix, YouTube) and meet the criteria on page 5
2. Feature/Television Film: To be eligible, the film must have a running time exceeding 70 minutes and either:
 - Be exhibited publicly to a paying audience within a commercial cinema in the UK for no fewer than seven days (not including festival screenings). These need not be consecutive days, nor at the same venue.
 - Been screened at a qualifying festival between **1 April 2021 and 31 March 2022**. (A list of approved festivals can be found in Appendix 1 of this document).
 - Been broadcast as per the programme rules above.
 - All films must meet the eligibility criteria on page 5
 - Films can also enter if the qualifying festival has been postponed, moved online or cancelled due to the pandemic caused by COVID-19. Entrants will be asked for proof of acceptance at a qualifying festival; this includes where a qualifying festival has been impacted by COVID-19.
 - Films whose confirmed theatrical release date (as determined by FDA) has been changed to a release on approved VOD platform because of the impact of COVID will be eligible if they release during the eligibility period. All titles qualifying via release on an approved commercial VOD platform must be available for a minimum of 7 days to UK audiences during the eligibility period. The approved list of streamers is available on request – please email awards@bafta.org
3. Short Film: To be eligible, the film must fulfil all of the following requirements:
 - The maximum running time, including end credits, is 40 minutes;
 - Either been screened at a qualifying festival between **1 April 2021 and 31 March 2022** or broadcast in the UK between **1 April 2021 and 31 March 2022** on terrestrial, cable, satellite or digital channels, including web based broadcasters who commission content (e.g. Netflix)
 - All short films must meet the eligibility criteria on page 5
 - Short films can also enter if the qualifying festival has been postponed, moved online or cancelled due to the pandemic caused by COVID-19. Entrants will be asked for proof of acceptance at a qualifying festival; this includes where a qualifying festival has been impacted by COVID-19.
4. Entries can be submitted directly by broadcasters, producers and individuals. Individuals may enter different episodes/programmes in a series that have already been entered by a broadcaster or production company for craft or performance categories.
5. Programmes may be regional or networked.
6. Entry deadline: **BROADCASTERS Friday 1 April 2022 (18.00 GMT) / PRODUCTION COMPANIES and INDIVIDUALS Friday 8 April 2022 (18.00 GMT)**
7. Individual or team entries can be submitted where appropriate for certain categories. You may opt for 'Production Team' where appropriate on the entry form.
8. **Production Team representatives** are limited to up to four names. The names submitted must be those that have made the most creative contribution to the programme. These individuals must have worked on the series that has been submitted for consideration. When supplying names of the candidates for nomination, BAFTA will only accept names if they are part of the creative production team.

For scripted pieces, the BAFTA Cymru Committee would expect the writer, director and producer to be submitted as candidates.

For non-scripted pieces, The BAFTA Cymru Committee would expect the producer and director to be listed followed by any others who had creative control over the programme submitted as candidates. This may include roles like editor.

9. For team entries, which are subsequently nominated, the teams are required to select one representative for formal acceptance of any award. Only one award will be presented with up to a further three available to purchase.
10. Individuals may nominate a single episode/programme/film or individual in the Craft or Performance categories, **including self-nomination**.
11. The selection and submission of representative episodes, programmes and films and is the responsibility of the producer or his/her nominee who will take responsibility for the entry.
12. Names submitted on the entry form will go on to become the official nominations published
 - o There must be careful consideration of who is proposed for nomination candidates as changes cannot be made once nominations have been announced
 - o When supplying names of the candidates for nomination, BAFTA Cymru will only accept names if they are a part of the creative production team. Commissioning editors and executives who work within the broadcaster commissioning teams will not be accepted. All names and roles will be verified by the Cymru Awards team.
 - o Where production team has been selected, please note on all official material 'production team' will be stated and not the individual names listed on the entry form.
13. Full programmes/films must be uploaded at point of entry.
14. Short Films/Films are not eligible if they have been previously entered into the British Academy Cymru Awards.

ELIGIBILITY CRITERIA FOR TELEVISION PRODUCTIONS

All programmes and film entries should satisfy two of the three following criteria:

1. The production company has a substantive business and production base in Wales. A base will be taken to be substantive if it is the usual place of employment of senior executives and personnel involved in the production in question.
2. At least 50% of the programme in question's production budget (excluding the cost of on-screen talent, archive material and copyright costs) was spent in Wales and/or on Welsh production talent (i.e. not on-screen talent).
3. At least 50% of the production talent (i.e. not on-screen talent) must have their home or usual place of employment in Wales. This must cover a minimum of four out of the following nine areas: Director, Producer, Development Executive, Animator, Writer, Editor, Line producer/Production manager, HOD – Art, Sound, Camera, Post Production and Music. (For factual entries, one of these roles may be replaced by Assistant Producer).

ELIGIBILITY CRITERIA FOR FILM (FEATURE/TELEVISION FILM AND SHORT FILM)

All film entries should satisfy two of the three following criteria:

1. The production company has a substantive business and production base in Wales. A base will be taken to be substantive if it is the usual place of employment of senior executives and personnel involved in the production in question.
2. At least 50% of the programme or film in question's production budget (excluding the cost of on-screen talent, archive material and copyright costs) was spent in Wales and/or on Welsh production talent (i.e. not on-screen talent).

3. A film must have significant creative involvement by individuals who are Welsh (refer to Welsh eligibility criteria on page 6).

Films that do not meet the criteria but have a significant Welsh component may be able to enter. Please contact Maxine Dedominicis (Details on contacts page) should you wish to enter a film which does not meet the above criteria.

The BAFTA Cymru Management Committee and the BAFTA Board of Trustees are the final arbiters on film entries.

ELIGIBILITY CRITERIA FOR INDIVIDUALS: CRAFT & PERFORMANCE CATEGORIES

WELSH INDIVIDUAL

Any Welsh individual is eligible to enter in relation to work that satisfies the above criteria for a **Welsh production, UK production* or International production****.

Individuals are considered Welsh under **one** of the following criteria

- Welsh place of birth
- Residency (currently residing and resident for a minimum of five years when entry was made)
- Identifies as Welsh having spent a considerable amount of time here, this could include formative years. (Entrants will be asked for further information at point of entry)

Entrants who don't fit the above criteria but consider themselves Welsh may still be able to enter. Please contact Maxine Dedominicis (details on contact page). The BAFTA Cymru Management Committee are the final arbiters on entries.

***Definition of a UK production:**

Television

The programme should have been initiated and developed in the UK with creative control residing within the UK, and/or a UK broadcaster must have the primary editorial control over the programme.

Film

A film must have significant creative involvement by individuals who are British (UK passport holders or permanently residing in the UK for at least six years up to and including the eligibility period).

****International Production**

Where a programme falls outside of the Welsh/UK eligibility, it is considered an international programme. Welsh individuals are eligible for craft & performance categories and the craft /performance under consideration could have been completed in the UK or outside the UK.

NON-WELSH INDIVIDUAL

A non-Welsh individual may be considered in the British Academy Cymru Awards as long as the following criteria is met:

- The majority of the craft under consideration has been completed in Wales
- The Production meets the Welsh eligibility criteria

Special notes

For categories receiving 12 or more entries there will be 4 nominations and a winner.

For categories receiving 10 - 11 entries there will be 3 nominations and a winner.

Should the Film/Television Feature category run with less than 10 entries received we reserve the right to reduce the number of nominations announced for this category only.

If there are fewer than ten entries in a particular category then those entries will not be considered for the 2022 awards, but will be carried over for consideration in 2023.

Feature/Television Film category may be considered with a minimum of six entries. The BAFTA Cymru Management Committee & the BAFTA Film committee are the arbiters on whether the category will proceed if 6-9 entries are received and the number of nominations announced.

BAFTA Cymru reserves the right, in exceptional circumstances, to recognise Special Achievement in a category that fails to meet the required quota. Entries in this category will be considered by a Jury and a Special Achievement may be awarded by the Jury. In such circumstances, no nominations will be published. When a Special Achievement Award is presented, the entries are not eligible to be rolled forward for consideration in the following year but if a Special Achievement is not presented, then all entries in that category may be rolled forward for consideration the following year.

For the avoidance of doubt, broadcasters/production companies/individuals may enter different episodes of the same series in different Craft and Performance categories, but only one episode in each programme category for a named production is permitted.

Multiple entries for the same individual/production team on the same series are not permitted.

In the event of being shortlisted for jury consideration, only the episode/programme submitted via the British Academy Cymru Awards Entry Site will be considered.

APPEALS

Any programmes or proposed candidates for nomination who fall outside of these rules will not be accepted without a formal appeal. Detail of the candidates' creative contribution will be required in the **Appeals** section on the entry form. Appeals should contain short statements from the programme's producer(s), from the individual(s) concerned and from team members working directly with the individual(s) as appropriate. All appeals should be submitted by the entry deadlines; **Friday 8 April 2022**. No appeals will be accepted after these dates.

ENTRY, SUPPORTING MATERIAL & ENTRY FEES

All entries must be made via the entry site entry.bafta.org

Entry will be open from 09.00 Monday 1 March until 18:00 on Friday 1 April for Broadcasters and until 18.00 Friday 8 April 2022 for Production Companies and Individuals.

To complete the entry online the following will be required for each submission:

- Information pertaining to whether the programme complies to BFIs diversity standards,
- Confirmation as to whether the programme is [Albert sustainable](#)
- Confirmation as to whether the company has a bullying and harassment policy
- A synopsis of the programme under consideration. Where an episode of a series is being entered, it should include details of the full series submitted. This should be a factual synopsis and should not include any details of other awards won, ratings or media quotes. BAFTA reserves the right to edit any text that does not meet these criteria. This can be bilingual
- The full episode uploaded to the [Media Library](#) page and associated to the entry
- A clips reel will be required for performers who are being entered for a **drama series**; this must feature a maximum number of five clips from across the series to highlight the range

of the work outside of the episode submitted in support of the entry. This clip reel can be up to five minutes' duration, running continuously without any internal editing (blank screens between clips will be accepted) The intention is to show the performers work across a series and should not be an edited show reel.

- Promotional images of the programme/film are required for **all entries** and must be uploaded at the point of entry. If nominated, the photos may be used by BAFTA Cymru in press releases and on social media channels and therefore images must be high resolution JPEG or TIFF files, and be no smaller than 600px wide. By providing the images, you grant BAFTA all necessary rights and consents (including but not limited to rights of publicity and privacy) to enable BAFTA to use the imagery in whole, or in part, and to edit the same, in such manner and for such purpose as is relevant to the nomination, including, but not limited to, broadcast, online, social media, print and advertising
- A PDF/document containing a full list of credits for the series as a whole including both front and end credits (credits that display at the start and end of the programme). If these are not available, a pdf of the key crew and anyone from the creative production team and therefore eligible as candidates for nomination (Executive Producers, Producers, Writers, Directors). Promotional photography or artwork will not.
- Supporting material is also required for the following craft categories; Breakthrough Cymru Production Design, Costume Design, Make Up and Hair, Sound and Writer. Further details are listed alongside the craft categories in section D.

Entry fees

There is a fee per entry of £87.50 plus VAT (£105) for Production, Craft and Performance categories (**Breakthrough Cymru Award is free to enter**).

Payment

- Entry fees are payable via the entry website
- Entry fees MUST be received no later than **18.00 Friday 8 April 2022**

MAKING PROGRAMMES/FILMS AVAILABLE TO VOTERS AND JURORS

Membership Vote (Online vote)

- Entrants must make their programmes available to BAFTA members for review via BAFTA's award viewing and voting website. The content uploaded must be as originally broadcast, without commercial breaks. DVD screeners will not be sent to voters. Entrants should upload the full episode/film (unless otherwise specified)
- The Short Film and Breakthrough categories are not subject to the members' vote and will go straight to jury
- The British Academy Cymru Awards Entry site is username and password protected and is only accessible by Voting Members of BAFTA Cymru, who will be able to either stream or download content from the site until **17:00 24 May 2022**. After this date content will only be available to jurors. For further information on the security controls in place to protect streamed and downloaded content, please visit [BAFTA's privacy policy page](#)

Please note, categories receiving 10 or 11 entries will not be subject to Membership Voting, and all entries will be considered by the jury (see below)

Jury Shortlist

- If shortlisted through the BAFTA Cymru members vote for jury consideration, any Welsh language programme/film must be made available, via the awards viewing and voting site, with English subtitles by **6 June 2022**.
- The above is the responsibility of the entrant and BAFTA Cymru is not liable for any costs associated with the subtitling of programmes/films

- BAFTA Cymru will contact the entrant responsible for the entry to request this material. The content uploaded must be as originally broadcast, without commercial breaks. (Unless otherwise specified)
- Every juror signs a confidentiality form to clarify they must not copy or lend the material and that it is for judging purposes only
- Videos must be uploaded via the BAFTA British Academy Cymru Awards Entry Site: <http://entry.bafta.org>

Correct entry information is the responsibility of the entrant. BAFTA Cymru is not liable for errors in listings that are the result of incorrect information being submitted on the entry form

BAFTA Cymru cannot be held responsible for programmes being entered into incorrect categories. The BAFTA Cymru Committee is the arbiter of all eligibility

C. DIVERSITY AND SUSTAINABILITY

In last years' pilot year, entrants were assessed against the [BFI's Diversity Standards](#) criteria and the information gathered helped define what diversity standards should be applied to the production process for eligibility in the future awards.

Following consultation with the BAFTA Cymru committee it has been decided that in order to enter entrants are required to demonstrate that they meet at least **one** standard from A (On Screen Representation), B (Creative Leadership) C (Industry Access and Opportunities) or D (Audience Development), for the 2022 awards.

On the entry form you will be asked for examples, across the four categories, where your programme has met the standards, the list provided by the BFI is not definitive and we welcome applications from projects which address under-representation in areas not mentioned in the standards. In addition, you will be asked to detail any diversity inclusion programmes that your company run that are not listed as part of the standards.

This information will be requested from entries in the following categories: Children's Programme, Entertainment Programme, Factual Series, Feature/Television Film, News, Current Affairs & Topical, Single Documentary and Television Drama.

The data collected as part of the BAFTA entry process will provide a valuable picture of where the industry is at as a whole. BAFTA and the BFI will work with the broadcasters to share best practice and develop resources and networking opportunities where necessary to help productions achieve the Standards.

BAFTA will review the data provided by entrants and query any entry that does not appear to meet the minimum standard. Entrants will have the opportunity to provide further justification as to why they feel their programme is eligible and there may be concessions made for smaller productions, but if BAFTA feels this remains inadequate, the case will be referred to the BAFTA Cymru Committee, the arbiter of all eligibility.

[Albert](#) is leading a charge against climate change; bringing the film and TV industries together to tackle our environmental impact and inspire screen audiences to act for a sustainable future.

Productions can measure their carbon footprint using albert's online carbon calculator. If a production completes a carbon action plan in pre-production and successfully implements and shows evidence for their actions, they are awarded the albert sustainable production certifications.

For 2022 entrants will be asked if their production has completed a carbon footprint or is albert certified, this will not affect eligibility.

D. BAFTA AWARDS ENTRY VIDEO UPLOAD TECHNICAL SPECIFICATIONS

The BAFTA awards entry site (and BAFTA View) aims to provide the best possible viewing experience for your content. In order to achieve this, the entrant must provide a high quality version of the video file with minimum encoding to preserve quality. No time codes, where possible. Videos with broadcaster or production company idents or logos will not be accepted.

	Preferred specification
File format	.mp4 / .mov
Audio codec	Stereo audio (one audio stream with two channels L and R)
Bit rate	15 – 20 mbps (or as high as possible)
Aspect ratio	16:9 (i.e. Full HD: 1920x1080)
File size	Up to 10GB

Please upload your video(s) as soon as possible so any playback issues can be resolved before entries close. After your video has uploaded, please go to the [video management page](#), play the file back, and contact awards@bafta.org if you have any other problems with uploading.

ACCESSIBILITY

BAFTA may require captioned versions of your entry. Please ensure you are able to provide this if asked.

It is the entrant's responsibility to make sure the file is created to the correct format and to check their video once it has transcoded. BAFTA accepts no liability for any file created to the wrong specification and is therefore not available to be streamed in the BAFTA View

E. AWARD CATEGORIES

AWARDS IN THE GIFT OF THE ACADEMY

These awards are presented at the discretion of the BAFTA Cymru Committee; therefore, they may not all be presented in any given year.

1. SPECIAL AWARD: SIAN PHILLIPS AWARD

- Presented to a Welsh individual who has made significant contributions in either major feature films or network television programmes

2. SPECIAL AWARD: OUTSTANDING CONTRIBUTION

- For outstanding contribution to film, games or television

PRODUCTION CATEGORIES

3. FEATURE / TELEVISION FILM

Be feature-length (with a running time exceeding 70 minutes) and either:

- Be exhibited publicly to a paying audience within a commercial cinema in the UK for no fewer than seven days (not including festival screenings). These need not be consecutive days, nor at the same venue
- Been screened at a qualifying festival between **1 April 2021 and 31 March 2022**. (A list of approved festivals can be found in Appendix 1 of this document)
- Been broadcast as per the programme rules above and meet the criteria on page 5

Films can also enter if the qualifying festival has been postponed, moved online or cancelled due to the pandemic caused by COVID-19. Entrants will be asked for proof of acceptance at a qualifying festival; this includes where a qualifying festival has been impacted by COVID-19.

Films whose confirmed theatrical release date (as determined by FDA) has been changed to a release on approved VOD platform because of the impact of COVID will be eligible if they release during the eligibility period. All titles qualifying via release on an approved commercial VOD platform must be available for a minimum of 7 days to UK audiences during the eligibility period. The approved list of streamers is available on request – please email awards@bafta.org.

Films that do not meet the Welsh criteria (page 5) but have a significant Welsh component may be able to enter. Please contact awards@bafta.org should you wish to enter a film which does not meet the Welsh criteria. The BAFTA Cymru Management Committee & the BAFTA Film committee are the final arbiters on film entries.

4. TELEVISION DRAMA

- For a single drama and comedy drama or an episode of a series, serial or continuing drama, with a minimum running time of 25 minutes
- Single dramas over 70 minutes in duration should be entered into the Feature/Television Film Category

5. NEWS, CURRENT AFFAIRS & TOPICAL

- For an individual news programme in its entirety or for a one-off programme or a specified individual programme in a series or a strand primarily concerned with unfolding events, the supporting video must only be taken from one episode as broadcast.

In the case of 24-hour news channels, the broadcaster can submit news programming of up to one hour's, running continuously without any internal editing.

- For a single programme, or programme from a strand or series that are primarily concerned with current affairs or topical subject matters. Programmes will demonstrate a commitment to journalism of the highest order and will aim to provide revelation, fresh insight and analysis. It will move on the agenda and debate.

6. FACTUAL SERIES

- For a series of factual programmes linked through a unified approach, narrative or the thematic development of a subject matter
- Includes documentaries, specialist arts, science and history programmes, cookery, gardening, lifestyle, studio discussions and factual entertainment programmes
- Only one episode of the series may be entered

7. SINGLE DOCUMENTARY

- Presented in Honour of Gwyn Alf Williams
- For one-off documentaries only
- Includes theatrically released feature documentaries or those screened at the BAFTA Cymru qualifying festival (see Appendix 1) and individual stand alone episodes of factual or documentary strands
- Single documentaries are not eligible to enter both the Single Documentary category and the Feature/Television Film Category

8. ENTERTAINMENT PROGRAMME

- For a one-off programme **or** a specified programme in a series shot in studio or on location
- This can include studio based music programmes, general entertainment shows, variety shows, game shows, cultural events, quizzes, panel games, sports review programmes, chat shows stand up comedy, sketch comedy and sitcoms
- Comedy drama programmes are excluded and should be entered in the Television Drama category

9. CHILDREN'S PROGRAMME

- For a one-off programme or a specified programme in a series specifically designed for audiences under the age of 16.

10. SHORT FILM

- For short films including animation of up to 40 minutes in length
- **Short film entries in the Welsh language must be subtitled at point of entry**
- Student entries are permitted in this category
- Entries that are part of a children's series, other television programme/series, feature film or music promotional video are not eligible
- Either screened at a qualifying festival between **1 April 2021 and 31 March 2022** or broadcast in the UK between **1 April 2021 and 31 March 2022** on terrestrial, cable, satellite or digital channels, including web based broadcasters who commission content (e.g. Netflix)
- Short film entries in the Welsh language must be subtitled at point of entry
- Broadcasted single dramas are not eligible to enter the Short Form category
- Short films can also enter if the qualifying festival has been postponed, moved online or cancelled due to the pandemic caused by COVID-19. Entrants will be asked for proof of acceptance at a qualifying festival; this includes where a qualifying festival has been impacted by COVID-19.

CRAFT CATEGORIES

11. BREAKTHROUGH CYMRU

- Any Welsh individual is eligible to enter in relation to work that satisfies the relevant criteria outlined in these rules and guidelines.

Individuals are considered Welsh under one of the following criteria;

- Welsh place of birth
- Residency (currently residing and resident for a minimum of five years when entry was made)
- Identifies as Welsh having spent a considerable amount of time here, this could include formative years. (Entrants will be asked for further information at point of entry)

- This category is free to enter
- Presented to a genuinely new practitioner in any part of the below the line production process (therefore not acting or presenting); an emerging professional working in the relevant field for the first time
- The award is designed to recognise those who have made a significant impact in programmes/films that have been broadcast/screened/released between 1 April 2021 and 31 March 2022 (and meet the full entry criteria and rules applicable to all programme/film entries included in these Rules and Guidelines)

Candidates for nomination

- *An individual can be considered for one piece of work, or a number of productions, so long as each is transmitted during the eligibility period and demonstrated strong production values in the lead role/craft under consideration*
- *A team of up to four can be considered for one piece of work, or a number of productions, so long as it is only one craft under consideration i.e. a team of writers, or a team of make-up designers, who can demonstrate they only work as a creative partnership*

- Candidates who already have a significant number of lead credits in any genre or discipline will not be considered as eligible
- Candidates must not have been previously entered in this category, either as an individual, or as part of a team
- **Nominees for the British Academy Cymru Awards Breakthrough Award will automatically be considered for the BAFTA Breakthrough Brits initiative subject to nominees meeting the Breakthrough Brits eligibility criteria.**
- BAFTA will support each selected Breakthrough Brit by working with them to provide a tailored year of support, mentoring and career development. In addition, successful Breakthrough Brits become BAFTA members and receive a year's free access to BAFTA events, screenings and to the member's space in London
- An entry might comprise one piece of work or a number of productions, each of which must have been transmitted/released during the eligibility period and demonstrate strong production values
- Individuals working in the area of interactive media development are also eligible. **Entries must be for interactive projects relating to a television programme broadcast by a UK based terrestrial or multi-platform broadcaster and the individual must fit the Welsh criteria.** These projects can be on any platform, including web, mobile and red button. Individuals should have worked on the design, technical or back-end development of the project
- Entry can be made by producers, directors or the person responsible for a production relative to the nominated practitioner. **Entrants can also 'self-nominate'**
- Entrants must not have been previously submitted in this category
- A CV, supporting statement of up to 2,000 characters and a viewing copy of the relevant production/s will need to be uploaded to the entry site. The statement must be based on the individuals work **and not contain personal information**
- It is important to specify why the person should be considered for this award, clearly stating their contribution to the programme/project. If applicable, please explain how this role differs from similar roles held in the past
- The written applications and viewing material will be evaluated by a jury of experts who will decide the nominations (four or three) and winner

12. COSTUME DESIGN

- For period or contemporary design in any film or programme which contains a significant amount of original design

Additional material

The entrant must submit the following at point of entry;

- A PDF document (no larger than 30MB) containing sketches, designs, ideas, photographs relating to the costume designs. It is the entrant's responsibility to submit materials which they feel best support their entry
- The above material should match that of the episode / film submitted

13. EDITING: FICTION

- For either a film, one-off programme or a specified programme in a series, in fictional/scripted work
- If the minimum number of entries is not met the Editing category will be combined and consist of fiction and factual entries

14. EDITING: FACTUAL

- For either a film, one-off programme or a specified programme in a series, in factual/non-scripted work
- If the minimum number of entries is not met the Editing category will be combined and consist of fiction and factual entries

15. DIRECTOR: FICTION

- For the role of director of a film or television drama

16. DIRECTOR: FACTUAL

- For the role of director of any film or programme eligible for the single documentary, feature/television Film or factual series category

17. PHOTOGRAPHY AND LIGHTING: FICTION

- For original lighting on location or in studio in any genre (excluding camera operation)

18. PHOTOGRAPHY: FACTUAL

- Any single camera work in the factual, entertainment and other non-drama genres in a documentary feature, one off programme or a specified programme in a series
- The programme should consist mainly of material shot specifically for the programme
- Where more than one person has been involved in the photography, the producer or person responsible must stipulate which cameraperson is entered and indicate those specific parts of the programme that illustrate the entrant's work

19. PRODUCTION DESIGN

- For any film or programme which contains a significant amount of eligible design

Additional material

The entrant must submit the following;

- A PDF document (no larger than 30MB) containing sketches, designs, ideas, photographs relating to the production designs. It is the entrant's responsibility to submit materials which they feel best support their entry
- The above material should match that of the episode/ film submitted

20. MAKE UP AND HAIR

- For period or contemporary design in any film or programme which contains a significant amount of original design
- Prosthetic work will be considered in this category

Additional material

The entrant must submit the following;

- A PDF document (no larger than 30MB) containing sketches, designs, ideas, photographs relating to the make up and hair designs. It is the entrant's responsibility to submit materials which they feel best support their entry
- The above material should match that of the episode/film submitted

21. SOUND

- For a film, one-off programme or a specified programme in a series
- Where more than one person has been involved in the sound (e.g. in post production) it should be indicated whether an individual or a team (up to a maximum of four people) is being entered
- If the entry is for an individual then the producer or person responsible must stipulate which sound person is entered and indicate those specific parts of the programme that illustrate the entrant's work

Candidates for nomination

The following roles are eligible to enter:

- Sound recordist
- Production sound mixer
- Re-recording mixer / dubbing mixer
- Supervising sound editor
- ADR/Dialogue Editor
- Music Editor

Assistants are not eligible.

Additional material

The following must be submitted;

- A supporting statement (no more than 4000 characters including spaces). This should detail the work involved and highlight original work for a returning series

The above material should match that of the programme / film submitted

22. WRITER

- For fiction writing in any genre in a one off film or programme, or a specified programme in a series

Additional material

A shooting script will be requested at point of entry, to be used if a programme is included on the jury shortlist. If a shooting script is not available, please contact awards@bafta.org for guidance.

PERFORMANCE CATEGORIES

23. ACTOR

- For film or television drama
- Please indicate on the online entry form the name of the character played by the performer
- As with all categories, only the episode entered will be considered it must therefore best reflect the work of the actor

24. ACTRESS

- For film or television drama
- Please indicate on the online entry form the name of the character played by the performer
- As with all categories, only the episode entered will be considered it must therefore best reflect the work of the actress

25. PRESENTER

- Entries should be for a presenter's work for a specific programme (not a body of work)

Candidate for nomination

Presenters may be listed together as one entry if they always work as presenting partners on a particular show/programme; the final judgement will be made by BAFTA Cymru. Please make it clear at point of entry if co-presenters are to be considered together or separately.

As with all categories, only 1 award will be awarded. If a presenting duo wins they are able to purchase an additional replica award.

Where the minimum number of entries in any category is not reached, BAFTA Cymru, at its discretion, may choose not to present any of the above awards at the British Academy Cymru Awards ceremony, or announce fewer nominations in any category.
THE BAFTA CYMRU MANAGEMENT COMMITTEE IS THE ARBITER OF ALL CATEGORY ELIGIBILITY

F. VOTING PROCESS

The two Special Awards in the gift of the Academy are not open to voting by members at any stage. Nominations and winners of all other awards are decided by Voting members of BAFTA Cymru and juries.

STAGE ONE: MEMBERSHIP VOTING

Voting is conducted online. Prior to the first round of voting, all voting members are informed of voting rules and must vote or register their abstention. Members may vote for up to six entries per category but may register their abstention from any category where they feel unqualified to vote. The top six in each category go forward for jury consideration. Where there is a tie in the membership vote for the sixth place, then all tied results will go through.

Any category proceeding with fewer than 12 entries will not go to a membership vote, and will instead go straight to jury consideration. Breakthrough Award and Short Film will be judged by jury only.

Voting in Round One is restricted to registered voting members. Voting is conducted online and is authenticated by BAFTA's appointed scrutineers.

STAGE TWO: BROADCASTER ENTRIES

After the membership vote each broadcaster will have the opportunity to re-enter one entry per category that did not make the jury list through the membership vote.

The broadcaster entry process opens after the membership vote has been confirmed by BAFTA's external auditors. Broadcaster entries will not be accepted in categories that go straight to jury for consideration. Broadcasters will be invited directly on **27 May 2022**.

A broadcaster may only choose to re-enter entries which have already been entered into the membership vote. A new entry may not be submitted at this stage unless under exceptional circumstances. For further information on entering please contact awards@bafta.org

STAGE THREE: JURIES

The top six as voted for by the membership is combined with the broadcaster entries to form the jury longlist. Jury Chairs are appointed from the current BAFTA Cymru Management Committee. Once a chair is appointed, they work with the Awards team to build the lists of jurors where specific expertise knowledge is needed. The jury decide the three/four nominations and overall winner. A secure online voting system is used that is audited and monitored by our appointed scrutineers.

BAFTA juries should be diverse and representative and for the Cymru Awards the following best practice guidelines will be followed:

These juries will endeavour to incorporate a diversity of voice and thought and:

- Will have **seven** jurors plus a Chair, however can proceed with a minimum of six jurors
- Will be made up of a majority of experts with significant experience in the relevant discipline, complemented by a number of jurors from other disciplines or genres that represent a broad range of voices
- In order to ensure balance and that the demographic make-up of the jury is as wide as possible, each jury should contain:
 - Good representation of gender (50:50) and under-represented ethnicities
 - Represent a range of diversity indicators and those from underrepresented groups - including but not limited to age, LGBTQI+, D/deaf & disabled, socioeconomic background and location
- Mix of Welsh and English speakers
- An individual cannot participate as juror for two consecutive years
- A chair cannot oversee the same jury in two consecutive years, apart from on juries where there is specified a need for continuity
- A juror must not have any conflicts of interest: jurors must not have any direct connection with any of the longlisted programmes: they cannot have worked on them, have a credit on them or have commissioned them. Any possible conflicts of interest, such as personal and professional connections to the candidates for nomination, must be declared to BAFTA before the meeting takes place. The jury chair and BAFTA Awards Team will determine what constitutes a conflict of interest
- All Jury chairs and jurors must complete bias training prior to the jury meeting, and earlier in the process if possible;
- Jurors and Jury chairs must watch all longlisted titles prior to attending the jury meeting
- Jury meeting will be run as open, safe environments, enabling all jurors to speak and vote, freely; Jury Chairs will hold members accountable to contributing to this approach;
- During jury meetings, voting is via a secure online system developed by BAFTA and automatically relayed to BAFTA's scrutineers; jurors are not aware of final results with this process;
- The list of jurors is not made public until the day of the ceremony, to avoid lobbying. Jurors are asked to keep their involvement confidential until that time, to avoid lobbying, and sign an NDA to ensure that all discussions within the meeting remain confidential

Any questions about the voting process should be directed to awards@bafta.org

All decisions made by BAFTA Cymru and its juries are final and no correspondence will be entered into as to why particular entries were or were not nominated

G. NOMINATIONS AND WINNERS

- The nominations for each category will be listed in alphabetical order
- Nominations will be announced approximately five weeks before the ceremony
- The nominees and subsequent winners' press release is the definitive source of award nominees and winners' information
- Only one British Academy Cymru Award will be given for each award category. Three additional replica awards may be purchased for those listed as candidate for nomination at point of entry and are part of the creative production team. Production companies and broadcasters would not be eligible. Requests for additional awards need to be made via the online form at [entry.bafta.org](https://www.bafta.org/entry).
- The British Academy Cymru Award or logo may not be reproduced or used in any commercial manner unless prior permission has been obtained from BAFTA Cymru
- The British Academy Cymru Award remains the property of the British Academy of Film and Television Arts Wales and is to remain in the care of the recipient or his/her descendants. Should the Award leave the care of the recipient or his/her descendants, the Academy reserves the right to purchase the British Academy Cymru Award back for a fee of £1. The Award must not be sold on to any third party
- If award winners are not present at the ceremony the citation reader will accept the award on their behalf. No other representative may collect the award or make an acceptance speech on their behalf
- Award winners unable to collect their Award(s) on the night of the ceremony must arrange collection from BAFTA Cymru within 12 months of the ceremony
- Certain companies and individuals directly involved with the winning programme/film in certain categories could be eligible to purchase an additional award. Only companies listed at the point of entry can be considered for an award

G. CLIP USAGE – NOMINATED CONTENT

Clips from nominated programmes will be shown at the British Academy Cymru Awards ceremony, and these clips may form part of the online broadcast of the ceremony in the UK and around the world.

In the event of the production being nominated for a British Academy Cymru Award you undertake to deliver any clips, stills or other production materials as requested by BAFTA Cymru in the designated format and by any specified deadline.

Part of BAFTA's charitable remit is to promote excellence to as large an audience as possible. In order to fulfil this, BAFTA intends to make clips of the nominated programmes available to the public on BAFTA's websites and social media channels.

Owners of nominated productions may be obligated to submit to BAFTA a copy of the programme/film. BAFTA and/or their production company will maintain such material under tight security.

By entering a programme for consideration, the programme's owners are deemed to have conveyed to BAFTA the right to choose excerpts from the programme at BAFTA Cymru's sole discretion for incorporation into the worldwide television broadcast of the ceremony and on the BAFTA website and associated websites; including, but not limited to, [bafta.org](https://www.bafta.org), [guru.bafta.org](https://www.guru.bafta.org), twitter.com/baftacymru, [facebook.com/bafta](https://www.facebook.com/bafta), [youtube.com/Bafta](https://www.youtube.com/Bafta) and [instagram.com/baftacymru](https://www.instagram.com/baftacymru); for non-commercial purposes in the context of the Awards for one year from October 2022.

Upon entering a programme via [entry.bafta.org](https://www.bafta.org) for the British Academy Cymru awards consideration, the entrant will be asked to confirm the following:

- That he/she has the authority, on behalf of the programme and programme makers, to agree to grant the above licence
- That he/she agrees to grant the above licence

If you foresee any problems with the granting of this license, please contact awards@bafta.org before entering

I. BAFTA CYMRU LOGOS

All requests for logos should be made via <https://www.bafta.org/media-centre/logos>

Entrants may use the 'British Academy Cymru Awards', 'BAFTA Cymru Nominee' or 'BAFTA Cymru Winner' logos online, in print and in broadcasts only once a programme has been nominated for, or won, an award.

Logos are available from BAFTA before the nominations and winners' announcements for advance artwork preparation, but may only be used if the programme or individual receives a nomination or wins an award.

Cropping or altering the artwork in any way is prohibited.

Each instance of logo use must be approved by BAFTA, with proofs of the logos in situ sent by email.

Contact Abigail Bills (see CONTACT LIST) for more information.

J. PIRACY

- The Academy takes a very serious view of piracy and will work with broadcasters and production companies to help prevent it
- All BAFTA voting members sign up to a code of conduct setting out their responsibilities regarding piracy. This code is available upon request from Emma Price (see Contact List)

K. CONTACT LIST

Maxine Dedominicis Awards Officer, BAFTA Cymru maxined@bafta.org	General enquiries Entry and rules Voting Procedures Nominees
Sonia Dempster Awards & Events Coordinator, BAFTA Cymru soniad@bafta.org	General enquiries Entry and rules Nominees Screenings
Emma Price Membership Coordinator, BAFTA Cymru emmap@bafta.org	Membership enquiries
Abigail Bills Graphic Designer, Communications AbigailB@bafta.org	Logo requests

L. Appendix 1 – BAFTA Cymru Qualifying Festivals 2022

All films submitted for the film categories must have been either selected to be screened/accepted in competitions at one of the Academy's qualifying festivals or have had a theatrical release (for at least seven days) between 1 April 2021 - 31 March 2022.

If your film has been screened at a festival that is not included on this list, it may still be accepted at the discretion of the BAFTA Cymru Committee. **Please note this does not apply to Short Films.** For more information, please email maxined@bafta.org

For 2022 only Feature/Short Films can enter if the qualifying festival has been postponed, moved online or cancelled due to the pandemic caused by COVID-19. Entrants will be asked for proof of acceptance at a qualifying festival; this includes where a qualifying festival has been impacted by COVID-19.

AFI Docs Film Festival (formerly Silverdocs)	November	http://www.afi.com/afidocs
Abertoir: The National Horror Festival of Wales	November	www.abertoir.co.uk
Aesthetica Short Film Festival	November	www.asff.co.uk
American Black Film Festival	August	https://www.abff.com/
Angers Premiers Plans	January	http://www.premiersplans.org/
Aspen Shortsfest	April	http://www.aspenfilm.org/
Belfast Film Festival	April	https://belfastfilmfestival.org/
Berlin International Film Festival	February	http://www.berlinale.de/
BFI Flare (London LGBTQ + Film Festival)	March	https://www.bfi.org.uk/flare
BFI London Film Festival	October	www.lff.org.uk
BlackStar Film Festival	August	https://www.blackstarfest.org/
Bolton Film Festival	October	https://www.boltonfilmfestival.com/
Brest European Short Film Festival	November	www.filmcourt.fr
British Independent Film Awards – film nominated	December	www.bifa.org.uk
British Urban Film Festival (BUFF)	December	www.britishurbanfilmfestival.co.uk/
Bilbao Intl Documentary and Short Film Festival	November	http://zinebi.eus/web/en/
Busan International Short Film Festival	April	http://www.bisff.org/
Cambridge Film Festival	September	www.cambridgefilmfestival.org.uk
Camden International Film Festival	October	https://pointsnorthinstitute.org/ciff/
Cannes International Film Festival	May	www.festival-cannes.com/en
Carmarthen Bay Film Festival	May	www.carmarthenbayfilmfestival.co.uk
Celtic Media Festival	April	www.celticmediafestival.co.uk
Chapter Movie Maker	All Year	http://chaptermoviemaker.blogspot.co.uk
Chicago International Film Festival	October	www.chicagofilmfestival.com
Clermont-Ferrand International Short Film Festival	February	www.clermont-filmfest.com
Cork International Film Festival	November	www.corkfilmfest.org
CPH:DOX	March	https://cphdox.dk/en/
Curtacinema - Rio de Janeiro International Short Film Festival	November	www.curtacinema.com.br
Dokufest (International Documentary and Short Film Festival)	August	https://dokufest.com/2019/
DOK:Leipzig (International Leipzig Documentary and Animated Film Festival)	Oct/Nov	https://www.dok-leipzig.de/en/home
Edinburgh International Film Festival	June	www.edfilmfest.org.uk

Encounters International Short Film Festival	September	www.encounters-festival.org.uk
Flatpack Festival	May	https://flatpackfestival.org.uk
Flickerfest International Australian Short Film Festival	January	www.flickerfest.com.au
Foyle Film Festival	November	www.foylefilmfestival.org
Frameline Film Festival	June	https://www.frameline.org
Ffresh Student Moving Image Festival of Wales	February	www.ffmpeg.com
Galway Film Fleadh	July	https://www.galwayfilmfleadh.com/
Glasgow Short Film Festival	March	https://glasgowfilm.org/glasgow-film-festival
Go Short (Netherlands)	April	https://www.goshort.nl/en/
GSA BAFTA Student Awards	July	www.bafta.org/los-angeles/events-
Hamburg International Short Film Festival	June	http://festival.shortfilm.com
Hamptons International Film Festival	October	http://hamptonsfilmfest.org/
Krakow Short Film Festival	October	https://www.krakowfilmfestival.pl/en/
Hot Docs	April/May	www.hotdocs.ca
IDFA (International Documentary Film Festival Amsterdam)	Nov/Dec	www.idfa.nl
IFFR (International Film Festival Rotterdam)	January/ February	www.filmfestivalrotterdam.com
IndieCork Festival	September- October	https://indiecork.com/
Iris Prize Festival	October	www.irisprize.org
Leeds international Film Festival	November	www.leedsfilm.com
Leuven International Short Film Festival	Nov/Dec	http://www.kortfilmfestival.be
Locarno Film Festival	August	www.pardo.ch
Loco London Comedy Film Festival	Spring (TBC)	http://locofilmfestival.com/
London International Documentary Festival	May/June	www.lidf.co.uk
London Short Film Festival	January	http://shortfilms.org.uk
Los Angeles International Short Film Festival	July	www.lashortsfest.com
Melbourne International Film Festival	July/August	www.melbournefilmfestival.com.au
Molodist International Film Festival	May/June	https://molodist.com/
New York Film Festival	Sept –Oct	https://www.filmlinc.org/nyff2020/
Norwich Film Festival	November	https://www.norwichfilmfestival.co.uk
Oberhausen International Short Film Festival	May	www.kurzfilmtage.de
Outfest Los Angeles LGBTQ Film Festival	Aug – Sept	https://outfest.org/outfestla2020/
Open City Documentary Festival	September	https://opencitylondon.com/
Oska Bright Film Festival	October	https://oskabright.org
Palm Springs International ShortFest	June	www.psfilmfest.org
PÖFF Shorts (Black Nights Film Festival)	November	https://2019shorts.poff.ee
Raindance Film Festival	October	www.raindance.co.uk
ReelAbilities Film Festival: New York	Mar -Apr	https://reelabilities.org/newyork/
Rhode Island International Film Festival	August	http://www.film-festival.org
Scottish Queer International Film Festival	October	http://www.sqiff.org/
Sheffield Doc/Fest	June	www.sheffdocfest.com
Slamdance	January	www.slamdance.com
S.O.U.L Fest	August	https://www.soulfilm.co.uk/
Sundance Film Festival	January	www.sundance.org/festival

SuperFest Disability Film Festival	October	http://www.superfestfilm.com/
SXSW Short Film Program	March	http://sxsw.com/film/film_awards
Sydney Film Festival	June	http://www.sff.org.au/
Tampere International Short Film Festival	March	www.tamperefilmfestival.fi
Telluride Film Festival	Aug - Sep	https://www.telluridefilmfestival.org/
Toronto International Film Festival	September	https://www.tiff.net/tiff/
Toronto Worldwide Short Film Festival	June	http://www.tisff.net/
Tribeca Film Festival	April/May	www.tribecafilm.com/festival
TriForce Short Film Festival	November	https://tfsff.com/
True/False Film Festival	March	https://truefalse.org/
UK Jewish Film Festival	November	https://ukjewishfilm.org
Uppsala International Short Film Festival	October	www.shortfilmfestival.com
Underwire Festival (UK)	September	http://www.underwirefestival.com
Venice Film Festival	September	www.labiennale.org/en/cinema
Vienna Shorts	May	https://www.viennashorts.com/nc/en/
Visions Du Réel	April/May	https://www.visionsdureel.ch/en
Wales One World Film Festival	March	www.wowfilmfestival.com
Winterthur International Short Film Festival	November	http://www.kurzfilmtage.ch

The qualifying festivals list is continually updated and may change without notice