

# BAFTA Scotland Awards

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Rules and Guidelines 2022

British Academy of Film and Television Arts in Scotland  
BAFTA Scotland Awards  
Rules and Guidelines 2022

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## A. INTRODUCTION & TIMETABLE

The BAFTA Scotland Awards are presented annually to recognise, honour and reward outstanding achievement in film, television and games produced in Scotland, and Scottish individuals working in the UK moving image industries.

The Academy also honours individuals with awards in recognition of their contribution to the industry. These awards are in the gift of the Academy, they are approved by the BAFTA Scotland Committee and ratified by the Board of BAFTA.

Rules, eligibility requirements and key dates for all BAFTA Awards can be found at [awards.bafta.org/entry](https://awards.bafta.org/entry)

### Eligibility dates: 30 June 2021 – 25 May 2022

<b>Wednesday 6 April</b>	Entries can be submitted via <a href="https://entry.bafta.org">entry.bafta.org</a>
<b>Wednesday 18 May</b>	Eligibility appeals deadline
<b>Wednesday 25 May</b>	Submission/payment deadline
<b>Wednesday 29 June</b>	Voting opens to BAFTA Members
<b>Wednesday 13 July</b>	Voting closes
<b>Wednesday 20 July</b>	Broadcaster entries invited
<b>Wednesday 27 July</b>	Deadline for broadcaster entries
<b>September</b>	Jury deliberations
<b>Wednesday 12 October</b>	Nominations announced
<b>Sunday 20 November</b>	BAFTA Scotland Awards

**BAFTA accepts no responsibility for entrants missing deadlines**

## B. ELIGIBILITY

- Each entry must be a complete programme/film/production. Inserts are not eligible. Recut, re-versioned, renamed or repeated productions are not eligible
- Programmes must have had their first transmission in the UK between **30 June 2021- 25 May 2022** on terrestrial, cable, satellite or digital channels, including web based broadcasters who commission content (e.g. Netflix, Amazon Prime)
- Any entry that has previously been submitted will not be considered eligible
- Programmes scheduled to have episodes from one series in two separate eligibility periods cannot enter the same series in two consecutive years
- Feature Film entries must have had a theatrical release (as determined by FDA) and been screened and marketed to a public paying UK audience (for at least seven days) between **30 June 2021 – 25 May 2022**. For 2022, films whose confirmed theatrical release date has been changed to a release on an approved VOD platform because of the impact of COVID will be eligible if they release during the 2021-2022 eligibility period. Films without a confirmed and published theatrical release date with FDA may qualify for consideration should they release on an approved commercial VOD platform and meet entry criteria, these films will be considered by the Awards Committee before being approved as eligible, please contact the Awards Team (see [Contact List](#)) for further details and appeal by **Wednesday 18 May** if you wish to be considered
- Feature Films should not be screened purely to qualify them, and the Awards Committee will not accept an entry that otherwise meets criteria if they do not deem the release to have been meaningful.
- Entries in Short Film & Animation must have been screened at an approved festival between **30 June 2021- 25 May 2022**. For 2022, if a screening was scheduled but the festival was moved online/postponed/cancelled entries may be considered eligible, please contact the Awards Team (see [Contact List](#)) for further details
- English and Gaelic language programmes/films are eligible in every category. All Gaelic-language programmes/films must be submitted with English subtitles

### Special notes

- All categories (except Feature Film) must have eight entries to run, any category with fewer entries will not be presented but entries may be eligible to enter the following year. All individual category entries (actor, actress, director, writer) relating to a particular programme/film which is carried over are still eligible to be considered this year
- Entrants may submit different episodes of the same series in Individual categories, but only one episode can be submitted in a Production category. In the event of being shortlisted for jury consideration, only the episode/programme submitted via the entry site will be considered
- Feature length documentaries are eligible to enter either Feature Film or Single Documentary, but not both. If a feature documentary was intended to receive its first exhibition as a public, paid-entry cinema screening and has a subsequent eligible release, it should be entered in Feature Film, if the first exhibition was a television broadcast it should be entered into Single Documentary

### Eligibility Criteria for Television Productions and Short Film & Animation

All entries should satisfy two of the three following criteria:

- The production company has a substantive business and production base in Scotland. A base will be taken to be substantive if it is the usual place of employment of senior executives and personnel involved in the production in question
- At least 50% of the production budget (excluding the cost of on-screen talent, archive material and copyright costs) was spent in Scotland and/or on Scottish production talent
- At least 50% of the production talent (i.e. not on-screen talent) must have their home or usual place of employment in Scotland. This must cover a minimum of four out of the following nine areas: Director, Producer, Developer, Animator, Writer, Line producer/Production manager, HOD – Art, Sound, Camera, Post Production, Music. (For factual entries, up to two of these roles may be replaced by Editor and/or Assistant Producer)

### Eligibility Criteria for Feature Films

All feature film entries should satisfy two of the three following criteria:

- The production company has a substantive business and production base in Scotland. A base will be taken to be substantive if it is the usual place of employment of senior executives and personnel involved in the production in question
- At least 50% of the production budget (excluding the cost of on-screen talent, archive material and copyright costs) was spent in Scotland and/or on Scottish production talent
- A film must have significant creative involvement by individuals who are Scottish

Films that do not meet this criteria but have a significant Scottish component may be considered eligible, please contact the Awards Team (see [Contact List](#)) by **Wednesday 18 May** should you wish to appeal for consideration. The BAFTA Scotland Awards Committee will make all final decisions on the eligibility of entries.

### Eligibility Criteria for Games

- The developer/publisher must have a substantive business and production base in Scotland. A base will be taken to be substantive if it is the usual place of employment of senior executives and personnel involved in the production in question
- Entries should only be submitted by the company/individual that can prove it/they hold 51% or more of the total IP. However, entrants may submit an entry if they hold 51% or more of the total IP of the entry or if they have permission from the IP holder

### Eligibility Criteria for Individual Categories: Performance and Craft

Any Scottish individual (actor or actress) is eligible to enter in relation to work that satisfies the criteria for a Scottish or UK production.

Any Scottish individual (director or writer) is eligible to enter in relation to work that satisfies the criteria for a Scottish, UK or International production.

Any non-Scottish individual (actor, actress, director or writer) is eligible to enter in relation to work that satisfies the criteria for a Scottish production.

Individuals are considered Scottish under one of the following criteria

- Scottish place of birth

- Residency (currently residing and resident for a minimum of six years when the entry was made). British Passport holders who have relocated to Scotland may be considered eligible on a minimum of two years' residency and a proven commitment to working in the Scottish industry.
- Identifies as Scottish having spent a considerable amount of time in Scotland, this could include formative years. (Entrants may be asked for further information at point of entry)

A UK production should satisfy two of the following three criteria:

- The production company has a substantive business and production base in the UK. A base will be taken to be substantive if it is the usual place of employment of senior executives and personnel involved in the production in question
- At least 50% of the production budget (excluding the cost of on-screen talent, archive material and copyright costs) was spent in the UK and/or on British production talent
- At least 50% of the production talent (i.e. not on-screen talent) must have their home or usual place of employment in the UK. This must cover a minimum of four out of the following nine areas: Director, Producer, Developer, Animator, Writer, Line producer/Production manager, HOD – Art, Sound, Camera, Post Production, Music. (For factual entries, up to two of these roles may be replaced by Editor and/or Assistant Producer)

#### **International Productions**

In the categories of **Director Fiction**, **Director Factual** and **Writer Film/Television**, a Scottish individual who has worked on an International production is eligible to enter.

If you are in any doubt about the eligibility for your programme, please contact the Awards team at [awards@bafta.org](mailto:awards@bafta.org)

**The BAFTA Scotland Awards Committee may refer to other BAFTA Awards criteria (e.g. EE British Academy Film Awards, Virgin Media British Academy Television Awards, British Academy Games Awards) on certain eligibility queries.**

**The BAFTA Scotland Awards Committee will make all final decisions on the eligibility of entries.**

## C.BFI DIVERSITY STANDARDS – SCREEN SCOTLAND

In certain categories, as agreed between the BFI, BAFTA Scotland and Screen Scotland, entrants will be asked if their project would meet the BFI Diversity Standards – Screen Scotland.

The BFI Diversity Standards were launched across the UK in 2016. They encourage equality of opportunity and address under-representation in the screen industries – in creative leadership; crew and project staff; in training, opportunities and career progression; in audience outreach and development; and on-screen. They are a flexible framework which can be used for feature films, television content produced for broadcast and online, as well as a range of audience-facing activities such as film festivals, distribution releases, multiplatform distribution proposals and ambitious film programmes.

Screen Scotland has been working with the BFI to develop a version of the BFI Diversity Standards that will apply to Scotland based projects and which reflect the Scottish population structure, they can be found [here](#).

Entrants will be asked to self-assess against these standards; qualification will not affect eligibility, is voluntary and has no impact on funding awards previously made by Screen Scotland. The intention is to encourage better representation and increased inclusivity across the industry, and the supporting

information gathered will help the BFI, BAFTA and Screen Scotland define what diversity standards should be applied to the production process and awards eligibility in the future.

The 2022 BAFTA Scotland Awards application form asks those submitting projects to confirm which specific Standards they have met, to provide more detail on how it has met/not met the Standards, and detail any diversity inclusion programmes that the company run that are not listed as part of the standards.

This information will be requested from entries in the following categories: Entertainment, Factual Series, Feature Film, Features, News & Current Affairs, Single Documentary, Specialist Factual and Television Scripted.

## D. ENTRY

- All entries should be made via the BAFTA Awards entry site [entry.bafta.org](https://entry.bafta.org)
- The entry site will be open from **Wednesday 6 April**. Viewing will open to eligible BAFTA Scotland Members earlier than voting, entrants are therefore advised to begin the entry and video upload process promptly and well in advance of the submission deadline
- Fees per entry (per category) are £150.00 (£125.00 + 25.00 VAT)
- Short Film & Animation entries are £60.00 (£50.00 + £10.00 VAT)
- There is no fee to enter Game, Actor/Actress Film or Actor/Actress Television
- No entries will be approved by entrants with previous debts until payments are settled
- Entry is open to producers, directors, broadcasters, independent production companies, BAFTA members and all those included on the credits of a programme/film/game
- Individuals may nominate a single episode/programme or individual in the Performance categories, including self-nomination
- The selection and submission of representative episodes, programmes and films is the responsibility of the producer or their nominee who will take responsibility for the entry
- All entrants will be asked to provide the contact details for the producer of the programme who may be contacted to confirm credits. A lead contact from the production being entered must be provided.
- All entry fees must be paid online via the entry site by the deadline

### Entry Process

To complete the entry online the following will be required for submissions (category dependent):

- Information pertaining to whether the entry meets the [BFI Diversity Standards - Screen Scotland](#)
- Confirmation on whether the organisation has a Bullying & Harassment policy
- Confirmation on whether the programme is Albert Sustainable
- Entry details including a synopsis of no more than 1,000 characters. This should be a factual synopsis. It should not include any details of other awards won, ratings or media quotes. BAFTA reserves the right to edit any text that does not meet these criteria
- Proposal of names of up to four individuals who would be listed as nominees if the programme receives a nomination for all categories. These are the 'candidates for nomination'. Failure to propose names may render your entry invalid. See [Candidates For Nomination](#) for guidelines
- Contact email or agent/representative email per candidate, as it will be necessary for BAFTA Scotland to contact these individuals in the event of a nomination. All emails will be retained in accordance

with [BAFTA's Entrant Privacy Policy](#) A lead contact from the production being entered must be provided.

- The full programme/film uploaded to your entry form via the [Media Library](#)
- One title image to be used on BAFTA View and three stills from the programme episode entered (per category) which can be used by BAFTA in the event of a nomination. Images will need to be uploaded via the [Media Library](#) to add to your entry form. Images must be high resolution JPEG or TIFF file, and no smaller than 600px wide. Stills should be representative of the final broadcast production. By providing the images, you grant BAFTA all necessary rights and consents (including but not limited to rights of publicity and privacy) to enable BAFTA to use the imagery in whole, or in part, and to edit the same, in such manner and for such purpose as is relevant to the nomination, including, but not limited to, broadcast, online, social media, print and advertising
- The final script should be provided for the Writer Film/Television category. The script should be uploaded to your entry form via the [Media Library](#)
- A clips reel can be submitted only for performers who are being entered for a series; this must feature a maximum number of five clips from across the series to highlight the range of the work outside of the episode submitted in support of the entry. This clip reel can be up to five minutes' duration, running continuously without any internal editing (blank screens between clips will be accepted) The intention is to show the performers work across a series and should not be an edited show reel. The reel should be uploaded to your entry form via the [Media Library](#)

### Media Library Checklist

Entrants will need to upload any media items required on the entry form (videos/images/documents) to the [Media Library](#). It is recommended that all items are uploaded in advance of completing the entry form, as they may take some time to upload, and forms cannot be submitted without certain required files.

- Company's Bullying & Harassment policy (All categories, excluding Short Film & Animation)
- Albert Certification / Carbon Calculator email confirmation (All categories, excluding Game and Short Film & Animation)
- Full film / episode (All categories, excluding Game)
- Performance clip reel (Actor Television and Actress Television entries from a series)
- One title image (All categories)
- Three production images (All categories)
- Performer images (Actor Film, Actress Film, Actor Television, Actress Television)
- Final screenplay (Writer Film/Television)

### Candidates for Nomination

Entrants will be asked to give the names of the individuals who should be listed as nominees, should the entry receive a nomination, these are the 'candidates for nomination', and a maximum of four names can be provided. The names submitted must pertain to the episode/film/game submitted. Names submitted on the entry form will go on to become the official nominations.

There must be careful consideration of names provided, as changes cannot be made once the nominations are announced. Failure to provide names prior to the entry deadline will render your entry invalid. Names should be those who have had the greatest creative contribution, for scripted pieces it is expected that the writer, director and producer be credited. Names will only be accepted if they are part



of the creative production team, commissioning editors and executives who work within the broadcaster commissioning teams will not be accepted.

If candidates for nomination cannot be decided upon, entrants may opt to list Production Team as the nomination credit. In this case, entrants will be asked to supply a maximum of four names from this team who must be part of the programme's creative team (commissioning editors and executives who work within the broadcaster commissioning teams will not be accepted). These representatives will not be credited publicly in official nomination listings. Please note that these individuals will not be able to refer to themselves as BAFTA Scotland winners: the programme will be BAFTA Scotland winning, but not the individuals.

Candidates for nomination and production team representatives will be reviewed at point of entry, at which point entrants will be contacted for more information where necessary. Final approval of the candidates will be made ahead of the nominations announcement; any nominations still incomplete at this stage will be listed as Production Team. BAFTA reserves the right to remove or query any individuals that are not eligible and the final decision on eligibility rests with the BAFTA Scotland Awards Committee.

Only the individuals named as candidates for nomination or production team representatives on entry forms will be eligible to order a replica trophy should the entry go on to win (see [Trophy Replica Guidelines](#))

**Correct entry information is the responsibility of the entrant. BAFTA is not liable for errors in listings that are the result of incorrect information submitted on the entry form**

## E. MAKING PROGRAMMES & FILMS AVAILABLE TO VOTERS AND JURORS

### Round One Voting

- Entrants must make their programmes/film available to BAFTA members for review via BAFTA View. These programmes must be as originally broadcast, minus commercial breaks. DVD screeners may not be sent to voters
- Entrants must upload videos during the entry form application. Forms cannot be submitted without a video upload.
- BAFTA View is username and password protected via two-step verification and is only accessible to jurors and voting BAFTA members. For further information on the security controls in place to protect streamed and downloaded content, please email [awards@bafta.org](mailto:awards@bafta.org)

## F. TECHNICAL SPECIFICATION

The BAFTA Awards Entry site and BAFTA View aims to provide the best possible viewing experience for your content. In order to achieve this, we request that you provide a high quality version of your file. Please use the preferred specification (below) where possible, however if your original best quality video is in another format, we would prefer to receive it with minimum encoding to preserve quality.

Contact [awards@bafta.org](mailto:awards@bafta.org) with any questions.

	Specification
<b>File format</b>	.mp4 / .mov
<b>Audio codec</b>	Stereo audio (one audio stream with two channels L and R)
<b>Bit rate</b>	15 – 20 mbps (or as high as possible)
<b>Aspect ratio</b>	16:9 (i.e. Full HD: 1920x1080)
<b>File size</b>	Up to 10GB

### Accessibility

BAFTA may require captioned versions of your entry. Please ensure you are able to provide this if asked.

**It is the entrant's responsibility to make sure the file is created in the correct format, check the video once it has transcoded, and confirm that the video is correct for the entry. BAFTA accepts no responsibility for a file created to the wrong specification being published**

## G. AWARD CATEGORIES

### Awards in the gift of the Academy

These awards are presented at the discretion of the BAFTA Scotland Committee; therefore they may not all be presented in any given year

#### 1. BAFTA SCOTLAND AWARD FOR OUTSTANDING ACHIEVEMENT

- For outstanding achievement in film, television, broadcasting or games

#### 2. BAFTA SCOTLAND AWARD FOR OUTSTANDING CONTRIBUTION FOR CRAFT (IN MEMORY OF ROBERT MCCANN)

- For outstanding contribution to craft

### Production Categories

Unless otherwise specified in the rules of the category (e.g. Feature Film, Game and Short Film & Animation) all entries must have a minimum scheduled running time of 10 minutes minus commercial breaks. Only one episode of a series must be entered and uploaded for judging.

#### 3. ENTERTAINMENT

- For a one-off programme or series shot in studio or on location including music programmes, general entertainment shows, variety shows, game shows, quizzes, panel games, chat shows, sketch shows and children's entertainment shows

#### 4. FACTUAL SERIES

- A factual series linked through a unified approach, narrative or the thematic development of a subject matter
- Excludes entertainment and formatted programmes such as cookery, gardening, property, fashion, lifestyle programming and studio discussions which should be entered in Features
- Excludes arts, history, natural history and science series which are eligible in the Specialist Factual category
- Excludes stand alone programmes or 'one-off specials' which should be entered in Single Documentary

#### 5. FEATURE FILM

- For feature films or feature length documentaries of over 70 minutes' duration which meet the above screening and production criteria

#### 6. FEATURES

- Includes cookery, gardening, property, fashion and all other lifestyle programming and studio discussions

- Excludes 'reality' programmes in which the formatting consists only of setting up an initial situation which is then observed unfolding without further intervention, which would be eligible in the Factual Series category
- Excludes overall strands

## **7. GAME**

- Open to both large and boutique games developers. Includes games across any platforms, including handheld devices
- Entrants should be amenable to providing additional peripherals and hardware to support consideration of titles, especially where titles rely on specialised and/or non-standard hardware

## **8. NEWS & CURRENT AFFAIRS**

- For an individual news programme in its entirety or for a one-off programme or a specified individual programme in a series or a strand primarily concerned with unfolding events or up to an hour of rolling news coverage of a specific event, shot in studio or on location
- For an individual current affairs programme in its entirety or for a one-off programme or a specified individual programme in a series demonstrating original journalism of the highest order, aiming to provide revelation, fresh insight and analysis

## **9. SHORT FILM & ANIMATION**

- For fiction or non fiction films with a minimum duration of two minutes and a maximum duration of 40 minutes in length including end credits
- For animations with a minimum duration of two minutes and a maximum duration of 40 minutes in length including end credits
- Inserts are not eligible; each entry must be a complete programme/film/production. Entries that are part of a television programme/series, feature film or music promotional video are not eligible

## **10. SINGLE DOCUMENTARY**

- For one-off documentaries only
- Excludes individual episodes of documentary series; these should be entered in to the Factual Series category

## **11. SPECIALIST FACTUAL**

- Specifically for arts, religion, history, natural history and science programmes or series and includes both factual and performance programmes
- Excludes entire strands such as Imagine or Horizon but includes individual programmes from those strands
- 'Factual drama' is only admissible when the drama content closely and accurately recreates specific historical events and identified individuals

## 12. TELEVISION SCRIPTED

- For a single episode or one episode of a series. Entries can be serial or continuing drama, children's drama or narrative comedy shows

## INDIVIDUAL CATEGORIES - PERFORMANCE

### 13. ACTOR/ACTRESS - TELEVISION

- For a Scottish Actor or Actress in a Scottish or UK television production with a minimum scheduled running time of 10 minutes minus commercial breaks
- For a non-Scottish Actor or Actress in a Scottish television production with a minimum scheduled running time of 10 minutes minus commercial breaks
- Separate awards may be presented for male and female acting performances
- Please indicate on the online entry form the name of the character played by the performer

### 14. ACTOR/ACTRESS - FILM

- For a Scottish Actor or Actress in a Scottish or UK feature film of over 70 minutes' duration
- For a non-Scottish Actor or Actress in a Scottish feature film of over 70 minutes' duration
- Separate awards may be presented for male and female acting performances
- Please indicate on the online entry form the name of the character played by the performer

## INDIVIDUAL CATEGORIES - CRAFT

### 15. DIRECTOR FACTUAL

- For a Scottish director for work on a Scottish/UK/International production
- For a non-Scottish Director for work on a Scottish production
- Entries can be television programmes with a UK broadcast and minimum duration of 10 minutes minus commercial breaks or feature films of over 70 minutes duration and a UK release

### 16. DIRECTOR FICTION

- For a Scottish director for work on a Scottish/UK/International production
- For a non-Scottish Director for work on a Scottish production
- Entries can be television programmes with a UK broadcast and minimum duration of 10 minutes minus commercial breaks or feature films of over 70 minutes duration and a UK release

### 17. WRITER FILM/TELEVISION

- For a Scottish Writer for work on a Scottish/UK/International production
- For a non-Scottish Writer for work on a Scottish production
- Entries can be television programmes with a UK broadcast and minimum duration of 10 minutes minus commercial breaks or feature films of over 70 minutes duration and a UK release

- For the eligibility of co-writing credits where one individual is Scottish please contact [awards@bafta.org](mailto:awards@bafta.org)

**Category selection is the responsibility of the entrant; BAFTA accepts no responsibility for which category is entered. If the minimum number of entries in any category is not reached BAFTA may not present the category at the Awards ceremony. The BAFTA Scotland Awards Committee is the arbiter of all eligibility**

## H. VOTING PROCESS

- The BAFTA Scotland Awards for Outstanding Achievement and BAFTA Scotland Awards for Outstanding Contribution for Craft are in the gift of the Academy and are not open to voting by members at any stage
- Nominations and winners of all other awards are decided by BAFTA Scotland voting members and/or juries
- Prior to Round One voting, all eligible members are informed of voting rules and must vote or register their abstention. Members may vote for up to six entries per category but may register their abstention from any category where they feel unqualified to vote. The top six in each category go forward for jury consideration
- Entries in Feature Film, Game and Short Film & Animation go straight to jury consideration. Where there are high entry numbers in these categories additional jury rounds may take place. Any other category with fewer than twelve entries will also go straight to jury consideration
- Voting in Round One is restricted to registered voting members. Voting is conducted online and is authenticated by BAFTA's appointed independent scrutineers

### **Broadcaster Entries**

After the membership vote each broadcaster will have the opportunity to re-enter two entries per category. Broadcaster entries are only accepted in categories that have gone through the membership vote.

### **Juries**

The top six as voted for by the membership are compiled with the broadcaster entries to form the jury shortlist. Juries then decide the three nominations and overall winner in each category by rounds of discussion and subsequent private ballots.

Each jury will normally comprise of seven jurors plus a Chair, however can proceed with a minimum of six jurors (or five in extenuating circumstances). Juries are comprised of industry practitioners across a range of broadcasters, independent production companies and games developers. Members of the BAFTA Scotland Committee will chair each of the juries. The jury process is confidential and authenticated by BAFTA's appointed independent scrutineers.

**All decisions made by BAFTA Scotland and its juries are final and no correspondence will be entered into as to why particular entries were or were not nominated**

## I. LONGLIST, NOMINATIONS AND WINNERS

- Nominations for each category will always be listed in alphabetical order by title or individual's surname
- Nominations will be announced approximately five weeks before the ceremony
- The winners press release is the definitive source of award winner information
- One BAFTA Scotland Award is given per win. In production categories the trophy must be accepted and signed for by an individual credited on the entry form as a candidate for nomination or production team representative. This individual will then not be eligible to order a replica trophy
- The BAFTA Scotland Award or logo may not be reproduced or used in any commercial manner unless prior permission has been obtained from BAFTA Scotland. Logo permission can be requested on the BAFTA website [bafta.org/media-centre/logos](https://www.bafta.org/media-centre/logos)
- The BAFTA Scotland Award remains the property of BAFTA Scotland and should remain in the care of the recipient or his/her descendants. Should the Award leave the care of the recipient or his/her descendants, the Academy reserves the right to purchase the BAFTA Scotland Award back for a fee of £1. The Award must not be sold on to any third party
- Award winners unable to collect their Award on the night of the ceremony must arrange collection within 6 months of the ceremony
- For winning productions only individuals credited on the original entry form as a candidate for nomination or production team representative are eligible to purchase an additional trophy (see [Trophy Replica Guidelines](#))

## J. CLIP USAGE – NOMINATED PROGRAMMES/FILMS/GAMES

Clips from nominated productions will be shown at the BAFTA Scotland Awards ceremony, and these clips may form part of the television and online broadcast of the ceremony in the UK and around the world.

In the event of the production being nominated for a BAFTA Scotland Award you undertake to deliver any clips, stills or other production materials as requested by BAFTA Scotland in the designated format and by any specified deadline.

Part of BAFTA's charitable remit is to promote excellence to as large an audience as possible. In order to fulfil this, BAFTA Scotland intends to make clips of the nominated productions available to the public on the BAFTA Scotland website and social media channels.

Owners of nominated productions may be obligated to submit to BAFTA a copy of the programme/film/game. BAFTA and/or their production company will maintain such material under tight security.

By entering a production for consideration, the production's owners are deemed to have conveyed to BAFTA the right to choose excerpts from the production at BAFTA Scotland's sole discretion for incorporation into the worldwide television broadcast of the ceremony and on the BAFTA Scotland website and associated websites; including, but not limited to, [bafta.org](https://www.bafta.org), [guru.bafta.org](https://www.guru.bafta.org), [twitter.com/baftascotland](https://twitter.com/baftascotland), [facebook.com/baftascotland](https://facebook.com/baftascotland), [youtube.com/Baftaonline](https://youtube.com/Baftaonline) and [instagram.com/baftascotland](https://instagram.com/baftascotland); for non-commercial purposes in the context of the Awards for one year from November 2022.

Upon entering a programme/film/game via [entry.bafta.org/](http://entry.bafta.org/) for the BAFTA Scotland Awards consideration, the entrant will be asked to confirm the following:

- That he/she has the authority, on behalf of the work and filmmakers/game developers, to agree to grant the above licence
- That he/she agrees to grant the above licence

If you foresee any problems with the granting of this licence, please contact [awards@bafta.org](mailto:awards@bafta.org) before entering.

## K. BAFTA SCOTLAND LOGOS

- You may use the BAFTA Scotland logo online, in print and in broadcast once you have received a nomination, made a logo request online and received approval from BAFTA. Logo requests can be made on the BAFTA website [bafta.org/media-centre/logos](http://bafta.org/media-centre/logos)
- The official event logo must be used; use of the mask alone is not permitted
- A summary of guidelines for use:
  - The Logo cannot be altered or cropped in any way
  - An exclusion zone (half the height of the BAFTA 'mask' all the way round the logo) must be observed
  - Example artwork(s) featuring the logo must be supplied for final approval and permission by BAFTA Scotland
  - The positive inversion of the mask is to be used on light coloured backgrounds; the negative on dark

## L. PIRACY

- The Academy takes a very serious view of piracy and will work with broadcasters and production companies to help prevent it
- All BAFTA voting members sign up to a code of conduct setting out their responsibilities regarding piracy. This is available upon request from BAFTA Scotland (see [Contact List](#))



## M. CONTACT LIST

<p><b>Jenna Cunningham</b> Awards Manager, BAFTA Scotland <a href="mailto:awards@bafta.org">awards@bafta.org</a></p>	<p>Entry and rules Voting procedures Nominees</p>
<p><b>Laura Kelly</b> Awards Co-ordinator, BAFTA Scotland <a href="mailto:awards@bafta.org">awards@bafta.org</a></p>	<p>General enquiries Entry and rules Nominees</p>
<p><b>Arlen Barke</b> Learning, Inclusion &amp; Talent Producer <a href="mailto:awards@bafta.org">awards@bafta.org</a></p>	<p>Screenings</p>
<p><b>Membership Team</b> <a href="mailto:membership@bafta.org">membership@bafta.org</a></p>	<p>Membership enquiries</p>

BAFTA Scotland  
Suite 2F, Ingram House, 227 Ingram Street, Glasgow, G1 1DA  
**E** [infoscotland@bafta.org](mailto:infoscotland@bafta.org) **W** [bafta.org/scotland-awards](http://bafta.org/scotland-awards)

## N. APPROVED FESTIVAL LIST

### BAFTA Scotland Awards 2022 BAFTA Recognised Festivals List

Short Film & Animation entries must have been screened at one of the Academy's recognised festivals between **30 June 2021 – 25 May 2022**

For 2022, if a screening was scheduled but the festival was postponed/cancelled/moved online entries may be considered eligible, please contact the awards team [awards@bafta.org](mailto:awards@bafta.org) for further details.

Aesthetica Short Film Festival	Nov	<a href="http://www.asff.co.uk/">www.asff.co.uk/</a>
AFI Docs Film Festival	Jun	<a href="http://docs.afi.com/">docs.afi.com/</a>
American Black Film Festival	Aug	<a href="https://www.abff.com/">https://www.abff.com/</a>
Angers Premiers Plans	Jan	<a href="http://www.premiersplans.org/">www.premiersplans.org/</a>
AnimaFest Zagreb	Jun	<a href="http://www.animafest.hr/en">www.animafest.hr/en</a>
Annecy International Animated Film Festival	Jun	<a href="http://www.annecy.org/home">www.annecy.org/home</a>
Aspen Shortsfest	Mar/Apr	<a href="http://www.aspenfilm.org/">www.aspenfilm.org/</a>
Belfast Film Festival	Apr	<a href="http://www.belfastfilmfestival.org">www.belfastfilmfestival.org</a>
Berlin International Film Festival	Feb	<a href="http://www.berlinale.de">www.berlinale.de</a>
BFI Flare: London LGBTIQ+ Film Festival	Mar	<a href="http://www.bfi.org.uk/flare">www.bfi.org.uk/flare</a>
BFI London Film Festival	Oct	<a href="http://whatson.bfi.org.uk/lff/Online/">whatson.bfi.org.uk/lff/Online/</a>
Bilbao International Documentary and Short Film Festival (Zinebi)	Nov	<a href="http://www.zinebi.com">www.zinebi.com</a>
BlackStar Film Festival	Aug	<a href="https://www.blackstarfest.org/">https://www.blackstarfest.org/</a>
Bolton Film Festival	Oct	<a href="https://www.boltonfilmfestival.com/">https://www.boltonfilmfestival.com/</a>
Brest European Short Film Festival	Nov	<a href="http://www.filmcourt.fr">www.filmcourt.fr</a>
British Independent Film Awards Nominee	Dec	<a href="http://www.bifa.org.uk">www.bifa.org.uk</a>
Cambridge Film Festival	Sep	<a href="http://www.cambridgefilmfestival.org.uk">www.cambridgefilmfestival.org.uk</a>
Camden International Film Festival	Oct	<a href="https://pointsnorthinstitute.org/ciff/">https://pointsnorthinstitute.org/ciff/</a>
Cannes International Film Festival (excluding Short Film Corner)	May	<a href="http://www.festival-cannes.com">www.festival-cannes.com</a>
Carmarthen Bay Film Festival	May	<a href="http://www.carmarthenbayfilmfestival.co.uk/">http://www.carmarthenbayfilmfestival.co.uk/</a>
Celtic Media Festival	Apr	<a href="http://www.celticmediafestival.co.uk">www.celticmediafestival.co.uk</a>
Chicago International Film Festival	Oct	<a href="http://www.chicagofilmfestival.com">www.chicagofilmfestival.com</a>
Clermont-Ferrand International Short Film Festival	Jan	<a href="http://www.clermont-filmfest.org/en/">www.clermont-filmfest.org/en/</a>
Cork International Film Festival	Nov	<a href="http://www.corkfilmfest.org">www.corkfilmfest.org</a>
CPH: DOX	Mar	<a href="http://www.cphdox.dk/">www.cphdox.dk/</a>
Curtacinema - Rio de Janeiro International Short Film Festival	Oct/Nov	<a href="http://www.curtacinema.com.br">www.curtacinema.com.br</a>
DOK Leipzig	Oct	<a href="http://www.dok-leipzig.de/en">www.dok-leipzig.de/en</a>
Dokufest	Aug	<a href="http://dokufest.com/2019/">dokufest.com/2019/</a>
Edinburgh International Film Festival	Jun	<a href="http://www.edfilmfest.org.uk">www.edfilmfest.org.uk</a>
Encounters Film Festival	Sep	<a href="http://www.encounters.film/">www.encounters.film/</a>
Flatpack Festival	May	<a href="https://flatpackfestival.org.uk">https://flatpackfestival.org.uk</a>



Flickerfest International Australian Short Film Festival	Jan	<a href="http://www.flickerfest.com.au">www.flickerfest.com.au</a>
Foyle Film Festival	Nov/Dec	<a href="http://www.foylefilmfestival.org">www.foylefilmfestival.org</a>
Frameline Film Festival	Jun	<a href="http://www.frameline.org/">www.frameline.org/</a>
Galway Film Fleadh	Jul	<a href="https://www.galwayfilmfleadh.com/">https://www.galwayfilmfleadh.com/</a>
Glasgow Film Festival	Feb	<a href="http://www.glasgowfilm.org/festival">www.glasgowfilm.org/festival</a>
Glasgow Short Film Festival	Mar	<a href="http://glasgowshort.org/">glasgowshort.org/</a>
Go Short (Netherlands)	Apr	<a href="http://www.goshort.nl">www.goshort.nl</a>
GSA BAFTA Student Awards	Jul	<a href="http://www.bafta.org/los-angeles/events-initiatives/">www.bafta.org/los-angeles/events-initiatives/</a>
Hamburg International Short Film Festival	Jun	<a href="http://festival.shortfilm.com">http://festival.shortfilm.com</a>
Hamptons International Film Festival	Oct	<a href="http://hamptonsfilmfest.org/">http://hamptonsfilmfest.org/</a>
Hebrides International Film Festival	Sep	<a href="http://www.hebfilmfestival.org/">http://www.hebfilmfestival.org/</a>
Hot Docs Festival	Apr	<a href="http://www.hotdocs.ca/">www.hotdocs.ca/</a>
IDFA	Nov	<a href="http://www.idfa.nl/en/">www.idfa.nl/en/</a>
IFFR (International Film Festival Rotterdam)	Feb	<a href="http://iffr.com/">iffr.com/</a>
IndieCork Festival	Sep-Oct	<a href="https://indiecork.com/">https://indiecork.com/</a>
Iris Prize Best British Short Film Nominee	Nov	<a href="http://www.irisprize.org/">www.irisprize.org/</a>
Krakow Short Film Festival	May	<a href="http://www.krakowfilmfestival.pl/en/">www.krakowfilmfestival.pl/en/</a>
LA Shorts International Short Film Festival	Jul	<a href="http://www.lashortsfest.com">www.lashortsfest.com</a>
Leeds International Film Festival	Nov	<a href="http://www.leedsfilm.com">www.leedsfilm.com</a>
Leuven International Short Film Festival	Nov-Dec	<a href="http://www.kortfilmfestival.be/">http://www.kortfilmfestival.be/</a>
Locarno Film Festival	Aug	<a href="http://www.pardo.ch">www.pardo.ch</a>
Loco London Comedy Film Festival	Jul	<a href="http://locofilmfestival.com/">locofilmfestival.com/</a>
London International Documentary Festival	Nov/Jan	<a href="http://www.lidf.co.uk">www.lidf.co.uk</a>
London Short Film Festival	Jan	<a href="http://shortfilms.org.uk/">shortfilms.org.uk/</a>
Manchester Animation Film Festival	Nov	<a href="http://www.manchesteranimationfestival.co.uk">www.manchesteranimationfestival.co.uk</a>
Melbourne International Film Festival	Jul/Aug	<a href="http://miff.com.au/">miff.com.au/</a>
Molodist International Film Festival	May/June	<a href="https://molodist.com/">https://molodist.com/</a>
New York Film Festival	Sep/Oct	<a href="https://www.filmlinc.org/about-us/new-york-film-festival/">https://www.filmlinc.org/about-us/new-york-film-festival/</a>
Norwich Film Festival	Nov	<a href="https://www.norwichfilmfestival.co.uk/">https://www.norwichfilmfestival.co.uk/</a>
Oberhausen International Short Film Festival	May	<a href="http://www.kurzfilmtage.de">www.kurzfilmtage.de</a>
Open City Documentary Festival	Sep	<a href="http://opencitylondon.com/">opencitylondon.com/</a>
Oska Bright Film Festival	Oct	<a href="http://oskabright.org/">oskabright.org/</a>
Outfest Los Angeles LGBTQ Film Festival	Aug/Sep	<a href="https://outfest.org/">https://outfest.org/</a>
Palm Springs International ShortFest	Jun	<a href="http://www.psfilmfest.org">www.psfilmfest.org</a>
PÖFF Shorts (Black Nights Film Festival)	Nov	<a href="http://shorts.poff.ee">http://shorts.poff.ee</a>
Raindance Film Festival	Oct	<a href="http://www.raindance.org/">www.raindance.org/</a>
ReelAbilities Film Festival: New York	Mar/Apr	<a href="https://reelabilities.org/newyork/">https://reelabilities.org/newyork/</a>
Rhode Island International Film Festival	Aug	<a href="http://www.film-festival.org">www.film-festival.org</a>
S.O.U.L. Fest	Aug	<a href="https://www.soulfilm.co.uk/">https://www.soulfilm.co.uk/</a>
Scottish Queer International Film Festival	Oct	<a href="http://www.sqiff.org/">http://www.sqiff.org/</a>
Sheffield Doc/Fest	Jun	<a href="http://www.sheffdocfest.com">www.sheffdocfest.com</a>
Slamdance Film Festival	Jan	<a href="http://www.slamdance.com">www.slamdance.com</a>
Sundance Film Festival	Jan	<a href="http://www.sundance.org/festival">www.sundance.org/festival</a>
SuperFest Disability Film Festival	Oct	<a href="http://www.superfestfilm.com/">http://www.superfestfilm.com/</a>
SXSW Film Festival	Mar	<a href="http://www.sxsw.com">www.sxsw.com</a>



Sydney Film Festival	Jun	<a href="http://www.sff.org.au/">www.sff.org.au/</a>
Take One Action! Film Festival	Sep	<a href="https://www.takeoneaction.org.uk/">https://www.takeoneaction.org.uk/</a>
Tampere International Short Film Festival	Mar	<a href="http://www.tamperefilmfestival.fi">www.tamperefilmfestival.fi</a>
Telluride Film Festival	Aug	<a href="http://www.telluridefilmfestival.org/">www.telluridefilmfestival.org/</a>
Toronto International Film Festival	Sep	<a href="http://www.tiff.net">www.tiff.net</a>
Tribeca Film Festival	Apr/May	<a href="http://www.tribecafilm.com/festival">www.tribecafilm.com/festival</a>
TriForce Short Film Festival	Nov	<a href="https://tfsff.com/">https://tfsff.com/</a>
True/False Film Festival	Mar	<a href="https://truefalse.org/">https://truefalse.org/</a>
UK Jewish Film Festival	Nov	<a href="http://ukjewishfilm.org/festival/21st-uk-international-jewish-film-festival/">http://ukjewishfilm.org/festival/21st-uk-international-jewish-film-festival/</a>
Underwire Festival (UK)	Sep	<a href="http://www.underwirefestival.com/">www.underwirefestival.com/</a>
Uppsala International Short Film Festival	Oct	<a href="http://www.shortfilmfestival.com">www.shortfilmfestival.com</a>
Venice Film Festival	Sep	<a href="http://www.labiennale.org/en/cinema">www.labiennale.org/en/cinema</a>
Vienna Shorts	May/Jun	<a href="http://www.viennashorts.com/en">www.viennashorts.com/en</a>
Visions Du Réel	Apr/May	<a href="https://www.visionsdureel.ch/en">https://www.visionsdureel.ch/en</a>
Winterthur International Short Film Festival	Nov	<a href="http://www.kurzfilmtage.ch">http://www.kurzfilmtage.ch</a>

**The qualifying festivals list is continually updated and may change without notice**



## O. TROPHY REPLICA GUIDELINES

### BAFTA Scotland Awards Trophy Replica Policy

- One BAFTA Scotland trophy is given out at the Awards Ceremony, the recipient of which must be listed as a Candidate for Nomination or Production Team representative on the original entry form
- BAFTA Scotland is not responsible for which member of a winning team keeps the trophy after it has been awarded, but will keep a record of the individual's name as the recipient will not be eligible to order a replica, the trophy given out on the night is considered theirs
- Replica trophies can be ordered by any individual/s credited in official BAFTA listings (who did not keep the trophy given out at the Awards Ceremony), and this has to be done in writing directly by the individual via the online form (the online form will only be provided upon emailing your BAFTA Scotland contact)
- Individuals credited in official BAFTA listings who did not keep the trophy given out at the ceremony can order a maximum of one replica trophy
- Up to four individuals can be credited by name for a winning production and therefore, including the trophy given out on the night, a maximum of four trophies will be in existence for each award
- Replica trophies are **£475 + vat** and can be ordered up to six months from the day following the ceremony (after this deadline no replica orders will be taken) and delivery will be within twelve months
- Cost of shipping is not undertaken by BAFTA and will be a separate cost to the application. BAFTA will confirm upon approval of your trophy replica request if you would like the replica to be delivered or to arrange a collection from BAFTA Scotland.
- Replica Trophies are UK mainland delivery only.
- Trophy replicas cannot be ordered as gifts either by a third party for a credited individual or by the credited individual for a third party
- The award may not be reproduced or used in any commercial manner
- The BAFTA Scotland award remains the property of the British Academy of Film and Television Arts, to remain in the care of the recipient or his/her descendants. Should the award leave the care of the recipient or his/her descendants, BAFTA reserves the right to purchase the trophy back for a fee of £1. The award must not be sold on to any third party
- **Please note, our awards are made by a freelance artist and we work to his schedule so they may take some months to be delivered**